CITY OF SHADY COVE
ANNUAL BUDGET

FISCAL YEAR 2011-12

AS ADOPTED BY COUNCIL
JUNE 16, 2011

FORM
LB-20

RESOURCES

GENERAL ADMINISTRATION

City of Shady Cove

	Historical Data				Budget for Next Year 2011/2012			
	Actual		Adopted Budget This Year 2010/2011	RESOURCE DESCRIPTION	Proposed By Budget Officer	Approved by Budget Committee	Adopted by City Council	
	Second Preceding Year 2008/2009	First Preceding Year 2009/2010						
1	181,502	191,651	221,800	1. Available cash on hand (cash basis) or	175,000	175,000	175,000	1
2				2. Net working capital (accrual basis)				2
3	4,941	2,237	4,000	3. Previously levied taxes estimated to be received	4,000	4,000	4,000	3
4	3,633	3,492	4,000	4. Interest	3,000	3,000	3,000	4
5				5. **OTHER RESOURCES**				5
6	72,805	72,195	70,000	6. State Subventions (Liq., Cig.,Rev.Sharing)	60,000	60,000	60,000	6
7	185,604	195,177	190,000	7. Franchise Fee (Power, Cable, Refuse, Phone)	200,000	200,000	200,000	7
8	88,672	75,276	75,000	8. City Fees (Raft, TOT, Bus. Lic, Liquor Lic.)	72,000	72,000	72,000	8
9	12,507	17,948	19,000	9. City Fees (Building & Planning)	9,000	9,000	9,000	9
10	129,000	115,667	129,000	10. Administrative Allocation	103,500	103,500	103,500	10
11	0	0	20,000	11. Grants - Water System Master Plan	0	0	0	11
12	56,628	90,830	55,000	12. Municipal Court	60,000	40,000	40,000	12
13	8,786	8,005	1,500	13 Miscellaneous	8,000	8,000	8,000	13
14	240,188	268,477	240,000	14. Public Safety Fee	240,000	240,000	269,000	14
15	0	0	0	15. Floodplain Permit Fee	11,500	11,500	17,000	15
15	0	0	0	16. 911	14,000	14,000	14,000	16
16	15,032	0	0	17. Traffic Enhancement Fee	0	0	0	17
18		0	0	18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	**999,298**	**1,040,955**	**1,029,300**	29. Total resources, except taxes to be levied	**960,000**	**940,000**	**974,500**	29
30			110,700	30. Taxes estimated to be received	110,000	110,000	110,000	30
31	107,592	110,676		31. Taxes collected in year levied				31
32	**1,106,890**	**1,151,631**	**1,140,000**	32. **TOTAL RESOURCES**	**1,070,000**	**1,050,000**	**1,084,500**	32

DETAILED REQUIREMENTS

FORM
LB-31

GENERAL ADMINISTRATION 10

City of Shady Cove

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2011/2012			
	Actual		Adopted Budget This Year 2010/2011				Proposed by Budget Officer	Approved by Budget Committee	Adopted by City Council	
	2008/2009	2009/2010								
				PERSONAL SERVICES						
				SALARIES & BENEFITS						
1	65,800	33,262	70,000	1. City Administrator	1		66,000	66,000	66,000	1
2	41,797	59,799	85,600	2. Administrative Assistants	3	3.5	69,000	69,000	84,000	2
3	13,671	23,830	0	3. Office Clerk						3
4	2,984	3,099	0	4. Overtime			1,300	1,300	1,300	4
5	61,694	33,107	83,300	5. Benefits	3	3.5	68,000	68,000	70,000	5
6	0	45,096	0	6. Interim Administrator			0	0	0	6
7										7
8	**185,946**	**198,193**	**238,900**	**8. Total Salaries & Benefits**			**204,300**	**204,300**	**221,300**	8
9										9
10				**MATERIALS AND SERVICES**						
11	53,183	53,389	85,000	11. Professional Services (CPA, Auditor, Legal, etc.)			83,500	83,500	83,500	11
12	86,459	128,785	140,000	12. Operations and Maintenance			133,000	133,000	135,000	12
13	394	559	0	13. Discretionary			450	450	450	13
14	19,866	22,748	15,000	14. Promotion/Tourism/Beautification			9,000	9,000	9,000	14
15	0	2,231	0	15. Miscellaneous Grants (Tourism)			3,000	3,000	3,000	15
16	0	0	0	16. Recognition and Awards			3,000	3,000	3,000	16
17	394	9,368	20,000	17. Water System Planning			10,000	10,000	10,000	17
18	16,041	31,979	30,500	18. Municipal Court			24,000	24,000	24,000	18
19	58,327	66,280	60,000	19. Floodplain Management			60,000	60,000	60,000	19
20	0	0	0	20. Planning & Building			25,000	25,000	35,000	20
21	0	0	0	21. Training/Memberships/Conferences			13,000	13,000	14,000	21
22	0	0	0	22. 911			14,000	14,000	14,000	22
23	0	0	0	23. Disaster Preparedness			5,000	5,000	5,000	23
24	0	0	0	24						24
25				25						25
26				26						26
27	**234,664**	**315,339**	**350,500**	**27. Total Materials and Services**			**382,950**	**382,950**	**395,950**	27
28										28
29										29
30										30

DETAILED REQUIREMENTS

FORM
LB-31

GENERAL ADMINISTRATION 10

City of Shady Cove

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2011/2012			
	Actual		Adopted Budget This Year 2010/2011				Proposed by Budget Officer	Approved by Budget Committee	Adopted by City Council	
	2008/2009	2009/2010								
				CAPITAL OUTLAY						
1	5,840	6,706	0	1. Building Improvements/Equipment/Purchase			0	0	5,000	1
2				2						2
3				3						3
4				4						4
5				5						5
6				6						6
7				7						7
8				8						8
9				9						9
10				10						10
11				11						11
12				12						12
13	**5,840**	**6,706**	**0**	**13. Total Capital Outlay**			**0**	**0**	**5,000**	13
				TRANSFERS AND CONTINGENCIES						
14	0	0	21,756	14. Operating Contingency			40,000	22,600	22,100	14
15				15						15
16				16						16
17				17						17
18				18						18
19				19						19
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				25						25
26				26						26
27	**0**	**0**	**21,756**	**27. Total Transfers and Contingency**			**40,000**	**22,600**	**22,100**	27
28	**426,450**	**517,998**	**611,156**	**28. TOTAL EXPENDITURES - ADMINISTRATION**			**627,250**	**609,850**	**644,350**	28
29				RESERVED FOR FUTURE EXPENDITURE						29
30	0	0								30
31										31

DETAILED REQUIREMENTS

FORM
LB-31

GENERAL - POLICE 30

City of Shady Cove

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2011/2012			
	Actual		Adopted Budget This Year 2010/2011				Proposed by Budget Officer	Approved by Budget Committee	Adopted by City Council	
	2008/2009	2009/2010								
				PERSONAL SERVICES						
				SALARIES & BENEFITS						
1	57,000	12,271	0	1. Chief of Police			0	0	0	1
2	117,038	57,722	0	2. Police Officers			0	0	0	2
3	27,865	13,747	20,000	3. Administrative Assistant	0.4		15,100	15,100	15,100	3
4	25,568	30,034	0	4. Overtime			1,000	1,000	1,000	4
5	106,646	61,598	10,000	5. Benefits			8,050	8,050	8,050	5
6	4,457	25,531	0	6. Seasonal Officers			0	0	0	6
7										7
8										8
9										9
10				10						10
11	**338,574**	**200,903**	**30,000**	**11. TOTAL SALARIES & BENEFITS**			**24,150**	**24,150**	**24,150**	11
				MATERIALS AND SERVICES						
12	52,305	26,058		12. Operations and Maintenance						12
13	36,937	11,660		13.Vehicle Maintenance						13
14	29,922	34,422		14. Communications (S.O.R.C.)						14
15		118,623	390,744	15. Sheriff's Contract			413,600	411,000	411,000	15
16				16						16
17				17						17
18	**119,165**	**190,762**	**390,744**	**18. Total Materials and Services**			**413,600**	**411,000**	**411,000**	18
				CAPITAL OUTLAY						
19				19						19
20				20						20
21	**0**	**0**	**0**	**21. Total Capital Outlay**			**0**	**0**	**0**	21
				DEBT SERVICE						
22	25,694	28,335	0	22. Vehicle Lease						22
23				23						23
24	**25,694**	**28,335**	**0**	**24. Total Debt Service**			**0**			24
25	**483,433**	**419,999**	**420,744**	**25. TOTAL EXPENDITURES - POLICE**			**437,750**	**435,150**	**435,150**	25
26				26						26
27				27						27
28										28

DETAILED REQUIREMENTS

FORM
LB-31

GENERAL - PARKS & RECREATION 07

City of Shady Cove

	Historical Data							Budget for Next Year 2011/2012			
	Actual		Adopted Budget This Year 2010/2011	Projected Year End 2010/2011	REQUIREMENTS DESCRIPTION	Number of Employ-ees	Range*	Proposed by Budget Officer	Approved by Budget Committee	Adopted by City Council	
	2008/2009	2009/2010									
					MATERIALS AND SERVICES						
1	6246	9032	8,000	5,000	1. Maintenance			5,000	5,000	5,000	1
2					2						2
3					3						3
4					4						4
5					5						5
6					6						6
7					7						7
8					8						8
9					9						9
10					10						10
11					11						11
12					12						12
13	**6246**	**9032**	**8,000**	**5,000**	**13. Total Materials and Services**			**5,000**	**5,000**	**5,000**	13
					CAPITAL OUTLAY						
14	0	0	100	0	14. Miscellaneous Improvements			0	0		14
15					15						15
16					16						16
17					17						17
18					18						18
19					19						19
20					20						20
21					21						21
22					22						22
23					23						23
24	**0**	**0**	**100**	**0**	**24. Total Capital Outlay**			**0**	**0**	**0**	24
25					25						25
26					26						26
27	**6246**	**9032**			**27. TOTAL EXPENDITURES - PARK & RECREATION**			**5,000**	5,000	5,000	27
28					28						28
29											29

REQUIREMENTS SUMMARY

FORM LB-30

GENERAL FUND 10

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2011/2012			
	Actual		Adopted Budget This Year 2010/2011		Proprosed By Budget Officer	Approved by Budget Committee	Adopted by City Council	
	2008/2009	2009/2010						
				PERSONAL SERVICES				
1	185,946	232,592	238,900	1. Administration	204,300	204,300	221,300	1
2	338,574	200,903	30,000	2. Police	24,150	24,150	24,150	2
3				3				3
4				4				4
5	**524,520**	**433,495**	**268,900**	5. **TOTAL PERSONAL SERVICES**	**228,450**	**228,450**	**245,450**	5
				MATERIALS AND SERVICES				
6	234,270	315,339	350,500	6. Administration	382,950	382,950	395,950	6
7	119,164	190,762	390,744	7. Police	413,600	411,000	411,000	7
8	6,246	9,032	8,000	8. Parks & Recreation	5,000	5,000	5,000	8
9				9				9
10				10				10
11				11				11
12	**359,680**	**515,133**	**749,244**	12. **TOTAL MATERIALS AND SERVICES**	**801,550**	**798,950**	**811,950**	12
				CAPITAL OUTLAY				
13	5,840	6,706	0	13. Administration	0	0	5,000	13
14	0	0	0	14. Police	0	0	0	14
15	100	0	100	15. Parks & Recreation	0	0	0	15
16	**5,940**	**6,706**	**100**	16. **TOTAL CAPITAL OUTLAY**	**0**	**0**	**5,000**	16
				DEBT SERVICE				
17	25,694	28,335	0	17. Vehicle Lease	0	0	0	17
18				18				18
19	**25,694**	**28,335**	**0**	19. **TOTAL DEBT SERVICE**	**0**	**0**	**0**	19
20				20				20
				TRANSFERRED TO OTHER FUNDS				
21				21				21
22				22				22
23				23				23
24				24 **TOTAL TRANSFERS**				24
25			**21,756**	25 **General Operating Contingency**	**40,000**	**22,600**	**22,100**	25
26								26
27			**100,000**	27 **UNAPPROPRIATED ENDING FUND BALANCE**				27
28	**915,834**	**983,668**	**1,140,000**	28 **TOTAL REQUIREMENTS**	**1,070,000**	**1,050,000**	**1,084,500**	28

FORM
LB-10

SPECIAL FUND
RESOURCES AND REQUIREMENTS

STREETS 01 | **City of Shady Cove**

	Historical Data			DESCRIPTION	Budget for Next Year 2011/2012			
	Actual		Adopted Budget	RESOURCES AND REQUIREMENTS				
	Second Preceding Year 2008/2009	First Preceding Year 2009/2010	This Year 2010/2011		Proposed By Budget Officer	Approved By Budget Committee	Adopted by City Council	
				RESOURCES				
1	34,123	38,025	30,000	1. Cash on hand * (cash basis), or	40,000	35,000	65,000	1
2				2. Working capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	715	0	500	4. Earning from temporary investments	100	100	100	4
5	110,733	118,733	143,000	5. State Highway Revenue	162,900	152,000	152,000	5
6	0	0	25,000	6. Miscellaneous Grants (SCA)	25,000	25,000	25,000	6
7				7. Miscellaneous Income		500	500	7
8				8.				8
9	145,571	156,758	198,500	9. Total resources, except taxes to be levied	228,000	212,600	**242,600**	9
10				10. Taxes necessary to balance				10
11								11
12	**145,571**	**156,758**	**198,500**	12. **TOTAL RESOURCES**	**228,000**	**212,600**	**242,600**	12
				REQUIREMENTS				
				PERSONAL SERVICES - Salaries & Benefits				
1	5,720	491	6,107	1. Public Works Director	0	5,000	100	1
2	3,383	3,638	3,623	2. Maintenance I	3,660	3,660	26,500	2
3	155	88	207	3. Overtime	150	150	150	3
4	4,834	3,873	6,712	4. Benefits	2,400	4,400	13,000	4
5	**14,092**	**8,090**	**16,649**	**5. Total Salaries & Benefits**	**6,210**	**13,210**	**39,750**	5
				MATERIALS & SERVICES				
6	52,346	43,364	60,700	6. Operations and Maintenance	100,000	94,000	7,500	6
7	9,033	11,156	12,700	7. Utilities	15,000	15,000	15,000	7
8	5,169	4,228	2,100	8. Vehicle Maintenance	1,000	1,000	1,000	8
9	1,592	1,263	10,551	9. Professional Services	7,000	1,000	100,000	9
10	31,000	25,833	31,000	10. Administrative Allocation	31,000	31,000	31,000	10
11	0	0	25,000	11. Grants (SCA)	25,000	25,000	25,000	11
12	0	0	0	12. Travel & Training	1,000	1,000	1,000	12
13				13.				13
14				14.				
15	**99,140**	**85,844**	**142,051**	15. **Total Materials & Services**	**180,000**	**168,000**	**180,500**	15
16				16.				16

FORM
LB-10

SPECIAL FUND
RESOURCES AND REQUIREMENTS

STREETS 01
(Fund)

City of Shady Cove

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2011/2012			
	Actual		Adopted Budget					
	Second Prededing Year 2008/2009	First Preceding Year 2009/2010	This Year 2010/2011		Proposed By Budget Officer	Approved By Budget Committee	Adopted by City Council	
				REQUIREMENTS				
				CAPITAL OUTLAY				
1	0	18,800	19,800	1. Bike Path	21,320	21,320	21,320	1
2	0	0	20,000	2. Vehicle Purchase (Replacement Truck for PW)**	0	0	0	2
3	0	0	0	3. Pavement Maintenance	0	0	0	3
4				4.				4
5				5.				5
6				6.				6
7				7.				7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18	**0**	**18,800**	**39,800**	18. **TOTAL CAPITAL OUTLAY**	**21,320**	**21,320**	**21,320**	18
				TRANSFERS TO OTHER FUNDS				
19				18.				19
20				19.				20
21				20.				21
22				21.				22
23				22.				23
24				23.				24
25	**0**	**0**	**0**	24. **Total Transfers**	**0**	**0**	**0**	25
26			**0**	25. **OPERATING CONTINGENCY**	**10,070**	**10,070**	**1,030**	26
27	38,025	58,752		26. Ending balance (prior years)				27
28				27.				28
29	**151,257**	**171,486**	**198,500**	28. **TOTAL REQUIREMENTS**	**217,600**	**212,600**	**242,600**	29

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
STREETS 01

City of Shady Cove

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2011/2012			
	Actual		Adopted Budget					
	Second Prededing Year 2008/2009	First Preceding Year 2009/2010	This Year 2010/2011		Proposed By Budget Officer	Approved By Budget Committee	Adopted by City Council	
				PERSONAL SERVICES				
1				1.				1
2				2.				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7	14,092	8,090	16,649	7. TOTAL PERSONAL SERVICES	6,210	13,210	39,750	7
				MATERIALS AND SERVICES				
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14	99,140	85,844	142,051	14. TOTAL MATERIALS AND SERVICES	180,000	168,000	180,500	14
				CAPITAL OUTLAY				
15				15.				15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21	0	18,800	39,800	21. TOTAL CAPITAL OUTLAY	21,320	21,320	21,320	21
				TRANSFERRED TO OTHER FUNDS				
22				22.				22
23				23.				23
24	0	0	0	24. TOTAL TRANSFERS	0	0	0	24
25			0	25. OPERATING CONTINGENCY	10,070	10,070	1,030	25
26	38,025	58,752		26. Ending balance (prior years)				26
27			0	27. UNAPPROPRIATED ENDING FUND BALANCE	0	0	0	27
28	151,257	171,486	198,500	28. TOTAL REQUIREMENTS	217,600	212,600	242,600	28

RESOURCES

FORM LB-20

SEWER 02 | **City of Shady Cove**

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2011/2012			
	Actual		Adopted Budget					
	Second Prededing Year 2008/2009	First Preceding Year 2009/2010	This Year 2010/2011		Proposed By Budget Officer	Approved By Budget Committee	Adopted by City Council	
1	37,787	34,841	33,000	1. Available cash on hand * (cash basis), or	65,000	80,000	80,000	1
2				2. Net working capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	799	807	500	4. Interest	800	800	800	4
5				5. **OTHER RESOURCES**				5
6	798,884	803,878	777,000	6. Sewer Usage Fees (1500 EDU's)	780,000	780,000	798,000	6
7	525	525	0	7. Service Connection Fees	500	500	500	7
8				8. Miscellaneous Income	1,500	1,500	1,500	8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21				21.				21
22				22.				22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28				28.				28
29	**837,995**	**840,051**	**810,500**	29. Total resources, except taxes to be levied	**847,800**	**862,800**	**880,800**	29
30				30.				30
31				31.				31
32	**837,995**	**840,051**	**810,500**	32. **TOTAL RESOURCES**	**847,800**	**862,800**	**880,800**	32

DETAILED REQUIREMENTS

FORM
LB-31

SEWER 02

City of Shady Cove

	Historical Data			REQUIREMENTS DESCRIPTION	No. of Emp.	Range*	Budget for Next Year 2011/2012			
	Actual		Adopted Budget							
	Second Prededing Year 2008/2009	First Preceding Year 2009/2010	This Year 2010/2011				Proposed by Budget Officer	Approved by Budget Committee	Adopted by City Council	
				PERSONAL SERVICES						
				SALARIES & BENEFITS						
1	51,280	58,409	54,855	1. Public Works Director	0.9		55,000	50,000	100	1
2	22,212	0	0	2. Maintenance III			0	0	0	2
3	30,433	32,731	32,344	3. Maintenance II	0.9		32,910	32,910	2,742	3
4	34,966	36,980	36,691	4. Maintenance II	1		38,050	38,050	3,170	4
5	1,093	16,688	27,945	5. Maintenance I	1		28,420	28,420	2,368	5
6	0	0	0	6. Administrative Assistant (Paula)	0.6		22,590	22,590	22,590	6
7	2,288	1,914	8,138	7. Overtime			1,500	1,500	125	7
8	66,493	80,838	93,230	8. Benefits			100,000	87,000	10,000	8
9				9.						9
10				10.						10
11				11.						11
12	**208,765**	**227,560**	**253,203**	12. **Total Salaries & Benefits**			**278,470**	**260,470**	**41,095**	12
				MATERIALS AND SERVICES						
13	100,572	134,987	124,200	13. Operations and Maintenance			110,000	110,000	4,000	13
14	40,472	52,927	41,400	14. Utilities			54,500	54,500	0	14
15	15,349	15,038	5,175	15. Vehicle Maintenance			7,000	7,000	0	15
16	22,303	23,552	31,050	16. Chemicals			22,000	22,000	0	16
17	37,600	3,695	2,070	17. Professional Services			8,000	2,000	300,000	17
18	98,000	89,833	98,000	18. Administrative Allocation			72,500	72,500	72,500	18
19	0	0	0	19. Travel & Training			8,000	8,000	0	19
20				20.						20
21				21.						21
22				22.						22
23				23.						23
24				24.						24
25				25.						25
26				26.						26
27	**314,296**	**320,032**	**301,895**	27. **Total Materials and Services**			**282,000**	**276,000**	**376,500**	27
28				28.						28
29				29.						29
30				30.						30

FORM
LB-31

DETAILED REQUIREMENTS
SEWER 02

City of Shady Cove

	Historical Data						Budget for Next Year 2011/2012			
	Actual		Adopted Budget	REQUIREMENTS DESCRIPTION	No. of Emp.	Range*				
	Second Prededing Year 2008/2009	First Preceding Year 2009/2010	This Year 2010/2011				Proposed by Budget Officer	Approved by Budget Committee	Adopted by City Council	
				CAPITAL OUTLAY						
1	0	0	20,000	1. Vehicle Purchase			0	0	0	1
2				2. Building Purchase					5,000	2
3				3.						3
4				4.						4
5				5.						5
6				6.						6
7				7.						7
8				8.						8
9	**0**	**0**	**20,000**	**9. Total Capital Outlay**			**0**	**0**	**5,000**	9
				DEBT SERVICE						
10	13,878	14,096	14,326	10. Water/Wastewater Loan (OECDD) - Principal			56,930	56,930	56,930	10
11	20,344	19,595	19,277	11. Water/Wastewater Loan (OECDD) - Interest			17,380	17,380	17,380	11
12	43,179	44,450	45,757	12. SRF Loan (DEQ) - Principal			47,100	47,100	47,100	12
13	26,569	23,380	24,413	13. SRF Loan (DEQ) - Interest			23,070	23,070	23,070	13
14	4,568	4,349	4,123	14. SRF Loan Fee			3,890	3,890	3,890	14
15	23,955	25,032	26,159	15. USDA Revenue Bond #1 - Principal			27,340	27,340	27,340	15
16	103,241	101,872	101,347	16. USDA Revenue Bond #1 - Interest			100,170	100,170	100,170	16
17				17.						17
18				18.						18
19	**235,734**	**232,774**	**235,402**	**19. Total Debt Service**			**275,880**	**275,880**	**275,880**	19
				TRANSFERS AND CONTINGENCIES						
20	0	0	0	20. General Operating Contingency			11,450	20,450	102,325	20
21	0	0	0	21. Transfers Out			0	30,000	80,000	21
22				22.						22
23				23.						23
24				24.						24
25				25.						25
26				26.						26
27	**0**	**0**	**0**	**27. Total Transfers and Contingencies**			**11,450**	**50,450**	**182,325**	27
28	**34,841**	**73,563**		28. Ending balance (prior years)						28
29			**0**	**29. UNAPPROPRIATED ENDING FUND BALANCE**			**0**			29
30	**793,636**	**853,929**	**810,500**	30. **TOTAL REQUIREMENTS**			**847,800**	**862,800**	**880,800**	30

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
SEWER 02

City of Shady Cove

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2011/2012			
	Actual		Adopted Budget					
	Second Prededing Year 2008/2009	First Preceding Year 2009/2010	This Year 2010/2011		Proposed By Budget Officer	Approved By Budget Committee	Adopted by City Council	
				PERSONAL SERVICES				
1				1.				1
2				2.				2
3				3.				3
4				4.				4
5	208,765	227,560	253,203	5. Total Personal Services	278,470	260,470	41,095	5
				MATERIALS AND SERVICES				
6				6.				6
7				7.				7
8				8.				8
9				9.				9
10	314,296	320,032	301,895	10. Total Materials and Services	282,000	276,000	376,500	10
				CAPITAL OUTLAY				
11	0	0	20,000	1. Vehicle Purchase (Replacement Truck for PW)	0	0	5,000	11
12								12
13								13
14								14
15	0	0	20,000	15. Total Capital Outlay	0	0	5,000	15
				DEBT SERVICE				
16				16.				16
17				17.				17
18				18.				18
19				19				19
20	235,734	232,774	235,402	20. Total Debt Service	275,880	275,880	275,880	20
				TRANSFERRED TO OTHER FUNDS				
21				21.				21
22				22.				22
23				23.				23
24	0	0	0	24. Total Transfers	0	30,000	80,000	24
25			0	25. OPERATING CONTINGENCY	11,450	20,450	102,325	25
26	34,841	73,563		26. Ending balance (prior years)				26
27				27.				27
28	793,636	853,929	810,500	28. TOTAL REQUIREMENTS	847,800	862,800	880,800	28

FORM
LB-35

BONDED DEBT
RESOURCES AND REQUIREMENTS

SEWER 03

Bond Debt Payments are for:

- [ ] Revenue Bonds or
- [x] General Obligation Bonds

City of Shady Cove
(Name of Municipal Corporation)

	Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS		Budget For Next Year 2011/2012			
	Actual		Adopted Budget						
	Second Prededing Year 2008/2009	First Preceding Year 2009/2010	This Year 2010/2011			Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council	
				Resources					
1	0	4	0	1. Cash on Hand (Cash Basis), or		0	0	0	1
2				2. Working Capital (Accrual Basis)					2
3	6,944	7,464	3,000	3. Previously Levied Taxes Estimated to be Received		3,000	3,000	3,000	3
4	580	385	500	4. Earnings from Temporary Investments		0	0	0	4
5				5. Transferred from Other Funds					5
6				6.					6
7	7,524	7,853	3,500	7. Total Resources, Except Taxes to be Levied		3,000	3,000	3,000	7
8			78,914	8. Taxes Necessary to Balance*		79,414	79,414	79,414	8
9	74,890	81,514		9. Taxes Collected in Year Levied*					9
10	**82,414**	**89,367**	**82,414**	10. **TOTAL RESOURCES**		**82,414**	**82,414**	**82,414**	10
				Requirements					
				Bond Principal Payments					
				Issue Date	Budgeted Payment Date				
1	48,068	42,875	52,994	1. 1980	06/26/12	52,994	52,994	52,994	1
2				2.					2
3				3.					3
4	**48,068**	**42,875**	**52,994**	4. Total Principal		**52,994**	**52,994**	**52,994**	4
				Bond Interest Payments					
				Issue Date	Budgeted Payment Date				
5	17,173	19,770	14,710	5. 1980	12/26/11	14,710	14,710	14,710	5
6	17,173	19,769	14,710	6. 1980	06/26/12	14,710	14,710	14,710	6
7									7
8	**34,346**	**39,539**	**29,420**	8. Total Interest		**29,420**	**29,420**	**29,420**	8
				Unappropriated Balance for Following Year By					
				Issue Date	Payment Date				
9				9.					9
10				10.					10
11				11.					11
12	0	0		12. Ending balance (prior years)					12
13			0	13. Total Unappropriated Ending Fund Balance		0	0	0	13
14	**82,414**	**82,414**	**82,414**	14. **TOTAL REQUIREMENTS**		**82,414**	**82,414**	**82,414**	14

*If this form is used for revenue bonds, property tax resources may not be included.

FORM
LB-11

This fund is authorized and established by resolution/ordinance number 00-04, on 2/2000 for the following specified purposes: provide a reserve for sewer debt payments.

RESERVE FUND
RESOURCES AND REQUIREMENTS

SEWER OPERATIONS 04

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.
Review Year: 2020

City of Shady Cove

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2011/2012			
	Actual		Adopted Budget					
	Second Prededing Year 2008/2009	First Preceding Year 2009/2010	This Year 2010/2011		Proposed By Budget Officer	Approved By Budget Committee	Adopted by City Council	
				RESOURCES				
1	128,605	131,277	136,000	1. Cash on hand * (cash basis), or	132,500	132,500	132,500	1
2				2. Working capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	2,672	884	2,700	4. Earning from temporary investments	800	800	800	4
5				5. Transferred from Fund 002				5
6				6.				6
7				7.				7
8				8.				8
9	131,277	132,161	138,700	9. Total Resources, except taxes to be levied	133,300	133,300	133,300	9
10				10. Taxes estimated to be received				10
11				11. Taxes collected in year levied				11
12	**131,277**	**132,161**	**138,700**	12. **TOTAL RESOURCES**	**133,300**	**133,300**	**133,300**	12
				REQUIREMENTS				
1				1.				1
2				2.				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7.				7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15. Totals Transferred Out				15
16	131,277	132,161	138,700	16. **RESERVED FOR FUTURE EXPENDITURE**	133,300	133,300	133,300	16
17	**131,277**	**132,161**	**138,700**	17. **TOTAL REQUIREMENTS**	**133,300**	**133,300**	**133,300**	17

FORM
LB-11

This fund is authorized and established by resolution/ordinance number 00-05, on 2/2000 for the following specified purposes: provide a reserve to replace worn or obsolete sewer equiipment.

RESERVE FUND
RESOURCES AND REQUIREMENTS

OPERATIONS REPLACEMENT 05

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.
Review Year: 2020

City of Shady Cove

	Historical Data				Budget for Next Year 2011/2012			
	Actual		Adopted Budget	DESCRIPTION				
	Second Preceding Year 2008/2009	First Preceding Year 2009/2010	This Year 2010/2011	RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted by City Council	
				RESOURCES				
1	112,819	115,163	117,400	1. Cash on hand * (cash basis), or	116,600	116,600	116,600	1
2				2. Working capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	2,344	776	2,300	4. Earning from temporary investments	700	700	700	4
5	0	0	0	5. Transferred from Other Funds - Sewer Ops	0	30,000	80,000	5
6				6.				6
7				7.				7
8				8.				8
9	115,163	115,939	119,700	9. Total Resources, except taxes to be levied	117,300	147,300	197,300	9
10				10. Taxes estimated to be received				10
11				11. Taxes collected in year levied				11
12	**115,163**	**115,939**	**119,700**	12. **TOTAL RESOURCES**	**117,300**	**147,300**	**197,300**	12
				REQUIREMENTS				
1			0	1. Equipment Replacement	10,000	10,000	122,500	1
2				2.				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7.				7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16	115,163	115,939	119,700	16. **RESERVED FOR FUTURE EXPENDITURE**	107,300	137,300	74,800	16
17	**115,163**	**115,939**	**119,700**	17. **TOTAL REQUIREMENTS**	**117,300**	**147,300**	**197,300**	17

FORM
LB-11

This fund is authorized and established by resolution/ordinance No. 209, on 5/1/03 as amended by Ordinance No. 230 for the following specified purposes: Transportation CIP

RESERVE FUND
RESOURCES AND REQUIREMENTS

TRANSPORTATION SDC 08

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.
Review Year: 2013

City of Shady Cove

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2011/2012			
	Actual		Adopted Budget					
	Second Prededing Year 2008/2009	First Preceding Year 2009/2010	This Year 2010/2011		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council	
				RESOURCES				
1	160,700	169,301	171,325	1. Cash on hand * (cash basis)**	189,700	197,000	197,000	1
2				2. Working capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	3,220	1,311	4,000	4. Earning from temporary investments	1,000	1,000	1,000	4
5	237	422	0	5. SDC Reimbursement	500	500	500	5
6	5,144	17,874	0	6. SDC Improvements	6,000	6,000	6,000	6
7				7.				7
8				8.				8
9				9. Total Resources, except taxes to be levied				9
10				10. Taxes estimated to be received				10
11				11. Taxes collected in year levied				11
12	**169,301**	**188,908**	**175,325**	12. **TOTAL RESOURCES**	**197,200**	**204,500**	**204,500**	12
				REQUIREMENTS				
1	0	0	0	1. Cleveland Street Improvement Project (50%)	71,530	71,530	71,530	1
2	0	0	0	2. Survey all Streets for Facility Planning	7,000	7,000	7,000	2
3	0	0	0	3. Transportation Enhancement Project Match	50,000	65,000	65,000	3
4				4.				4
5				5.				5
6				6.				6
7				7.				7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16	169,301	188,908	175,325	16. **RESERVED FOR FUTURE EXPENDITURE**	75,970	60,970	60,970	16
17	**169,301**	**188,908**	**175,325**	17. **TOTAL REQUIREMENTS**	**204,500**	**204,500**	**204,500**	17

FORM
LB-11

This fund is authorized and established by resolution/ordinance No. 209, on 5/1/03 as amended by Ordinance No. 230 for the following spedified purposes: Storm Drainage CIP

RESERVE FUND
RESOURCES AND REQUIREMENTS

STORM DRAINAGE SDC 08

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.
Review Year: 2013

City of Shady Cove

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2011/2012			
	Actual		Adopted Budget					
	Second Prededing Year 2008/2009	First Preceding Year 2009/2010	This Year 2010/2011		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council	
				RESOURCES				
1	160,616	169,637	173,191	1. Cash on hand * (cash basis)**	186,500	186,500	186,500	1
2				2. Working capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	3,221	1,267	3,285	4. Earning from temporary investments	1,000	1,000	1,000	4
5	294	0	0	5. SDC Reimbursement	200	200	200	5
6	5,506	11,681	0	6. SDC Improvements	3,000	3,000	3,000	6
7				7.				7
8				8.				8
9				9. Total Resources, except taxes to be levied				9
10				10. Taxes estimated to be received				10
11				11. Taxes collected in year levied				11
12	**169,637**	**182,585**	**176,476**	12. **TOTAL RESOURCES**	**190,700**	**190,700**	**190,700**	12
				REQUIREMENTS				
1	0	0	0	1. Cleveland Street Improvement Project (50%)	71,530	71,530	71,530	1
2				2. Survey All Streets for Facility Planning	7,000	7,000	7,000	2
3				3. Transportation Enhancement Project Match	50,000	65,000	65,000	3
4				4.				4
5				5.				5
6				6.				6
7				7.				7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16	169,637	182,585	176,476	16. **RESERVED FOR FUTURE EXPENDITURE**	62,170	47,170	47,170	16
17	**169,637**	**182,585**	**176,476**	17. **TOTAL REQUIREMENTS**	**190,700**	**190,700**	**190,700**	17

FORM
LB-11

This fund is authorized and established by resolution/ordinance No. 209, on 5/1/03 as amended by Ordinance No. 230 for the following specified purposes: Wastewater System CIP

RESERVE FUND
RESOURCES AND REQUIREMENTS

SEWER SDC 08

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.
Review Year: 2013

City of Shady Cove

	Historical Data				Budget for Next Year 2011/2012			
	Actual		Adopted Budget	DESCRIPTION				
	Second Prededing Year 2008/2009	First Preceding Year 2009/2010	This Year 2010/2011	RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council	
				RESOURCES				
1	157,849	172,934	174,153	1. Cash on hand * (cash basis)**	137,200	152,000	152,000	1
2				2. Working capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	3,204	1,068	3,268	4. Earning from temporary investments	1,000	1,000	1,000	4
5	4,627	1,153	0	5. SDC Reimbursemnt	5,000	5,000	5,000	5
6	7,254	193	0	6. SDC Improvements	1,000	1,000	1,000	6
7				7.				7
8				8.				8
9				9. Total Resources, except taxes to be levied				9
10				10. Taxes estimated to be received				10
11				11. Taxes collected in year levied				11
12	**172,934**	**175,348**	**177,421**	12. **TOTAL RESOURCES**	**144,200**	**159,000**	**159,000**	12
				REQUIREMENTS				
1	0	0	35,000	1. Safety Railing (100% from Reimbursement)	0	35,000	35000	1
2	0	0	15,000	2. Flow Monitoring Equip (100% from Reimbursement)	0	0	0	2
3	0	0	30,000	3. UV Evaluation (50% from Improve; 50% Reimb.)	0	0	0	3
4	0	0	10,000	4. Replace Level Control Lift #2 (100% Reimburs.)	0	0	0	4
5	0	21,188	0	5. Miscellaneous Projects	0	0	0	5
6				6.				6
7				7.				7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16	172,934	175,348	87,421	16. **RESERVED FOR FUTURE EXPENDITURE**	144,200	124,000	124,000	16
17	**172,934**	**175,348**	**177,421**	17. **TOTAL REQUIREMENTS**	**144,200**	**159,000**	**159,000**	17

FORM
LB-11

This fund is authorized and established by resolution/ordinance No. 209, on 5/1/03 as amended by Ordinance No. 230 for the following specified purposes: Parks System CIP

RESERVE FUND
RESOURCES AND REQUIREMENTS

PARKS & RECREATION SDC 08

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.
Review Year: 2013

City of Shady Cove

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2011/2012			
	Actual		Adopted Budget					
	Second Prededing Year 2008/2009	First Preceding Year 2009/2010	This Year 2010/2011		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council	
				RESOURCES				
1	350,003	208,523	178,885	1. Cash on hand (cash basis)	180,400	180,400	180,400	1
2				2. Working capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	4,801	1,228	4,897	4. Earning from temporary investments	1,000	1,000	1,000	4
5	13	0	0	5. SDC Reimbursement	500	500	500	5
6	4,649	0	0	6. SDC Improvements	1,000	1,000	1,000	6
7				7.				7
8				8.				8
9				9. Total Resources, except taxes to be levied				9
10				10. Taxes estimated to be received				10
11				11. Taxes collected in year levied				11
12	**359,466**	**209,751**	**183,782**	12. **TOTAL RESOURCES**	**182,900**	**182,900**	**182,900**	12
				REQUIREMENTS				
1	0	21,188	0	1. Miscellaneous Projects	0	0	0	1
2	0	0	24,000	2. Land Purchase	24,000	24,000	24,000	2
3	150,943	26,193	0	3. Civic Center Development	0	0	0	3
4	0	6,463	0	4. Park Land Development	7,000	7,000	7,000	4
5				5.				5
6				6.				6
7				7.				7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16	208,523	155,907	159,782	16. **RESERVED FOR FUTURE EXPENDITURE**	151,900	151,900	151,900	16
17	**359,466**	**209,751**	**183,782**	17. **TOTAL REQUIREMENTS**	**182,900**	**182,900**	**182,900**	17

FUND SUMMARY AS ADOPTED BY COUNCIL
RESOURCES AND EXPENDITURES

RESOURCES:	Expenditures: Category Description										
Fund Description	Personal Services	Materials & Services	Capital Outlay	Debt Svs.	Transfers	Conting.	Loan Payments	Inter-Fund Loan	Reserved For Future	Total Amount	%
General Fund:											
Administration (010)	$221,300	$395,950	$5,000			$22,100				$644,350	19.2%
Police (030)	$24,150	$411,000								$435,150	13.0%
Parks & Recreation (070)		$5,000	$0							$5,000	0.1%
Street Fund (001)	$39,750	$180,500	$21,320			$1,030				$242,600	7.2%
Sewer Ops. Fund (002)	$41,095	$374,500	$5,000	$275,880	$80,000	$104,325				$880,800	26.2%
Bonded Debt Fund (003)							$82,414			$82,414	2.5%
Debt Reserve Fund (004)									$133,300	$133,300	4.0%
Ops. Reserve Fund (005)			$122,500						$74,800	$197,300	5.9%
SDC Funds:											
Transportation		$7,000	$121,530						$75,970	$204,500	6.1%
Storm Drains		$7,000	$121,530						$62,170	$190,700	5.7%
Wastewater			$35,000						$124,000	$159,000	4.7%
Parks & Recreation			$31,000						$151,900	$182,900	5.4%
TOTAL:	**$326,295**	**$1,380,950**	**$462,880**	**$275,880**	**$80,000**	**$127,455**	**$82,414**	**$0**	**$622,140**	**$3,358,014**	**100.0%**

FY 20011 - 2012
Budget Fund
Summary

FORM
LB-40

PERSONAL SERVICES SUMMARY
SUPPLEMENTAL INFORMATION
SALARIES PAID FROM MORE THAN ONE SOURCE

	POSITION DESCRIPTION	No. of Emps	Range	Total Salary	Detailed Salary			Detailed Salary			Detailed Salary						
					Page	Line	Amount	Page	Line	Amount	Page	Line	Amount				
1	City Administrator	1		66,000	2	1	66,000										1
2	Public Works Director	1		200	7	1	100	11	1	100							2
3																	3
4	Administrative Assistant	2.5		106,590	2	2	84,000	11	6	22,590							4
5	Administrative Assistant - Police	0.4		15,100	4	3	15,100										5
6																	6
7	Maintenance III	0		0	11	2	0										7
8	Maintenance II (one month salary)	2		5,912	11	3,4	5,912										8
9	Maintenance I	1		28,868	7	2	26,500	11	5	2,368							9
10																	10
11																	11
12	**TOTALS**	**8**		**$222,670**			**$197,612**			**$25,058**						**$445,340**	**12**
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