

City of Shady Cove **INSIDER**



FINANCIAL INFORMATION

The Council was provided a budget summary through April using the new Caselle program. The conversion is now complete. The 10 month results reflect resources exceeding and requirements under running budgeted figures in the General Fund. The Waste Water Funds are healthy, SDC Funds are beginning to accumulate and the Street Fund appears to be breaking even.

A monthly report will now be included each month as a Council Meeting agenda item for discussion under Unfinished Business.

WATER UPDATE

At a meeting of the Shady Cove Water Committee on June 9th, Silas Olson, Business Manager for Hiland Water Corporation, announced their purchase of Shady Cove Water Works (SCWW) from AmericanWest Bank. They now own, in addition to SCWW, the former Northridge and Whispering Pines Water Systems, all of which are located in the North West corner of the City. In short order, all of Hiland's Systems will be delivering water from and purified by the SCWW via the plant on Sawyer Rd. Shady Cove Mobile Home Park is currently connected, with users commenting that they finally have excellent water.

A few items to consider; the grant application to provide a water line from Schoolhouse Lane to Erickson mentioned in the March INSIDER looks to be a go, however we will not know for sure until early July. Hiland proposes a \$450.00 connection fee with no System Development Charges (SDC's) to existing dwellings. Additional charges will be applied for line extensions. As such, individual cost would be reduced by folks coming together in neighborhood groups. Hiland is presently

City of Shady Cove
"and a river runs through it!"

22451 Highway 62
P.O. Box 1210
Shady Cove, Oregon 97539

Phone: 541-878-2225
Fax: 541-878-2226

We're on the Web!
www.shadycove.net

mapping all distribution lines. Once the map is complete, copies will be available in City Hall. Thus, interested parties can determine their proximity to existing lines. A line will be placed under Hwy. 62, coincident with the Highway Enhancement from the bridge North to Cleveland St., in 2016.

Hiland Water is located in Newberg, Oregon. Their telephone number, staffed Monday through Friday from 9:00 am to 4:00 pm, is 1-855-554-8333. Company representatives encourage anyone even remotely interested in connection, to call them for either general or specific information.

CITY COUNCIL MEETING: JUNE 5, 2014

The Council adopted two Resolutions dealing with budgetary matters. The first certifies the City provides at least four of the seven services required to receive State Revenues (commonly referred to as subventions). The second, declared the City's election to receive State Revenues.

The Council adopted a Resolution authorizing a contract for Public Works Construction with Copeland Construction, LLC. The contract calls for storm drainage construction above

Terrace Place in the Whispering Pines Development and a second storm drainage project at the West end of Chevney Way, adjacent to the River Run Development. The contract amount is \$13,745. With surveying, engineering design and Project Management by the City Engineer, the total will come in under \$20,000. We had anticipated that these projects would be completed in the current fiscal year. That will not happen. As a result, the budget for fiscal year

CITY COUNCIL MEETING: JUNE 5, 2014 *continued*

beginning July 1, 2014 will reflect an increase in the System Development Storm Drain Account. That change is being made subsequent to Budget Committee approval.

A final Resolution was adopted by the Council authorizing a Professional Services contract with FCS Group. The FCS Group will provide SDC Methodology based on the Capital Improvement Plan adopted last February. The contract is for \$31,845. Each of the last two budgets reflect \$32,000 for this purpose, but was not acted upon. The budget for the next fiscal year allocates \$36,000. Once the calculations are received by the Council, we will review and establish appropriate charges for system developments in effect in our City. (Transportation, Storm Water, Waste Water and Parks & Recreation).

The Council also approved a Liquor License Application for Mac's Diner. Mac's Diner is taking over the former Bel Di's location. The applicant stated that opening would be about 1 month from the date of the Council Meeting. They will retain the existing Mac's Diner location and rename it Mac's Munchies.

The Council also discussed a letter addressed to the Council from the Chair of the Planning Commission, Paula Trudeau. She requested that we individually and collectively provide input to the Planning Commission regarding their endeavor to update the Comprehensive Plan. Specifically what we would like to see updated to assist the Council in carrying out their responsibility.

CITY COUNCIL MEETING: JUNE 19, 2014

The Council adopted the a budget for fiscal year 2014 - 2015. That budget is as outlined in the April INSIDER and recommended by the Budget Committee.

The Budget Committee made 4 recommendations to the Council. All 4 were adopted by Resolution. They are:

1. **GENERAL FUND:** If the General Fund budget stays on track through the first half of the fiscal year, consider suspension of the Streets Administration Allocation for the balance of the year to support additional street maintenance and improvement.
 2. **STREET FUND:** Commit to the entire proposal from Jackson County Roads. (Note: this includes improvement to Alder St. in a manner that will be used for the following recommendation #3). Total cost is \$62,200. Copies of the County proposal are available in City Hall.
 3. **STREET FUND:** Develop a plan to improve all unimproved City streets.
 4. **SEWER OPERATIONS FUND:** Transfer to Sewer Operations Replacement Fund, from Sewer Operations Fund, all money, not otherwise budgeted, in excess of a reasonable contingency and \$50,000 Reserved for Future. (Note: The Sewer Operations Replacement Fund currently stands at \$519,600. The plan is to increase that fund to at least \$1,500,000 by the time plant expansion is necessary).
1. Resolve the financial tracking snafu. Note: While a far greater task than originally perceived, it was accomplished with the presentation of a budget tracking document, through April, to the Council. Excellent staff work.
 2. Receive a reasonably timely audit. Note: An audit was delivered in February for fiscal year 2012 - 2013. Again, excellent staff work considering that virtually nothing had been commenced until October.
 3. Hire a qualified City Administrator at a salary commensurate with the presently reduced scope of the position. Note: This was accomplished with the approval of an employment agreement with Aaron Prunty in May.
 4. Begin to restore public confidence in the City Council.
 - A. Re-establish a monthly newsletter to inform folks of all happenings at City Hall. No secrets or hidden information. Note: A monthly newsletter was implemented last November.
 - B. Enact laws that support, not impose restrictions and/or hardships upon, the citizens and businesses. Note: Several resolutions and policies have been enacted in support of this. This is an ongoing objective.
 - C. Review all fees for necessity and cost. Note: This has not been done. With the receipt of an updated SDC calculation in August, the Council will commence this objective.

The Council approved an Intergovernmental Agreement with Jackson County for the road maintenance and improvement referenced in Budget Committee recommendation #2 above. The Mayor reviewed the status of his short term objectives, for the Council and Staff, initiated last October:

CITY COUNCIL MEETING: JUNE 19, 2014 *continued*

5. Eliminate frivolous/unnecessary spending and projects. Note: Over a span of 3 Council Meetings, the Council eliminated several projects/tasks that were deemed unnecessary. Spending patterns were reviewed for necessity with a few areas being reduced significantly. As noted in Financial Information above, the General Fund is looking positive.
6. Prepare a budget that reflects reality and necessity as well as preserving cash carry over and reserve funds. Note: With the adoption of the budget by the Council, this is in place for the fiscal year 2014-2015.
4. Establish new System Development Charges based on the February 20, 2014 Capital Improvement Plan.
5. Review the entire Fee Schedule for reasonableness.
6. Provide impetus for increased use of Aunt Caroline's Park.
7. Encourage expanded use of the City Radio Station.
8. Arrange for the maintenance of all landscaping between City Hall and Hwy. 62.

The Council also agreed to a list of Council & Staff Objectives for the balance of 2014:

1. Establish a plan (finance and timetable) to improve all unimproved City Streets. We have about 19 streets (all or part) that are surfaced in a combination of dirt and gravel, which require annual maintenance with no long term gain. Footage totals about 14,000. Implementation will require a revision to the Street Ordinance.

2. Be prepared for a timely audit that reflects no "material weaknesses" as was cited in the audit for fiscal year 2012 - 2013.

3. Monthly, for discussion, include a financial statement (which coincides with the budget) on an agenda, under Unfinished Business.

9. Final decision on the proposed revisions to the Sign Ordinance.

10. Have a final decision in place regarding Vacation Rentals.

This has been a very challenging 8 months since the change in City Administration. Thanks to the hard work of a very small staff and willingness of most of the Council to move forward with a new "Big Picture" philosophy, we have made substantial progress on many of our new/revised goals. We will continue to keep you informed on the above outlined matters. As previously stated in our INSIDER newsletters, public input is always welcome. Please check our website, www.shadycove.net for the latest happenings involving the City of Shady Cove.

STREET IMPROVEMENTS

On the 23rd, the Mayor, Councilor Gary Hughes, City Administrator Aaron Prunty and Maintenance 1 Mitchell Reagles met with representatives of Jackson County Roads to commence the process to achieve Budget Committee recommendation #3 and Council Objective #1.

In anticipation of our request, the County folks came prepared with a list of gravel streets in the City. The list included name, length, width, gravel requirements and estimated cost for gravel, labor, double chip seal, fog seal and total estimated broad gauge cost.

The list also included a general prioritization: Five would require engineering and detail analysis before scheduling; three would need some engineering and eleven could be done with nothing more than the addition of gravel and grading. Alder will be done in August.

Staff will prepare a priority list of the remaining ten which can be done with little preparation. That priority list will be an action item on the City Council Meeting Agenda for July 17th. Due to financial constraints, improvements other than Alder will not begin before July 1, 2015. The remaining ten are estimated to cost just under \$200,000 and should be completed within the next four years.

VOLUNTEERS NEEDED



1 Hour a Week?

1 Day a Week/Month?

As Needed?

Are you interested in serving as a volunteer with the City of Shady Cove?

If you have a special ability or interest, please contact us at 541-878-2225 or by email at info@shadycove.net.



**IMPORTANT MESSAGE FOR OUR
SHADY COVE LISTENERS AND SPONSORS**



**K-Shady Radio is now
broadcasting on**

94.3 FM

The FCC has granted the station permission to change our frequency because of an overriding signal from another station, KLOV 101.1, which was interfering with our signal. This is a positive move for us in that we will not only be changing our frequency, but changing our antenna array as well. By adding new antenna elements and a new power amplifier we will increase our signal strength and overall power output. These changes will enhance your ability to tune into your community radio station.

In the next few weeks we will be working to bring our signal strength up to the fullest power levels allowable under FCC guidelines.

We thank you for your patience and support, and look forward to serving you and the Shady Cove community with the best radio possible.

94.3 FM

Upcoming Events

July 6th

American Red Cross

Shady Cove Community Blood Drive
Bloodmobile, Chase Bank, 22050 Hwy. 62
For Information: 1-800-RED-CROSS
12:00 PM–4:00 PM



July 26th-27th

River ArtWalk

Upper Rogue Regional Park
For Information: 541-890-1828

August 9th

Music in the Park

Aunt Caroline's Park
6:00 PM–8:00 PM