

Agenda

Shady Cove Regular City Council Meeting

Shady Cove City Council Chamber
22451 Highway 62, Shady Cove, Oregon
Thursday, November 3, 2016
6:00 p.m.

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

- 1. This meeting is being digitally recorded.
- 2. The next scheduled meeting of the Planning Commission is November 10th at 6:30 p.m. in the Council Chamber.
- 3. The next meeting of the City Council will be November 17th at 6:00 p.m. in the Council Chamber.

II. Public Comment

The public may comment on agenda items as they come up for discussion, but before deliberation by the Council.

III. Presentation

None

IV. Consent Calendar

- A. Regular Meeting Minutes of October 20, 2016 (pg. 3-5)

V. Written Communications

None

VI. Staff Reports

- A. Bills Paid Report, October 21, 2016 – October 21, 2016; \$306.49 (pg. 6)
- B. City Administrator
- C. Deputy McGrath

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at (541) 878-2225. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

D. Chief Edwards

VII. New Business

A. Resolution 16-28 – Authorizing the City Administrator to Investigate Real Property Transactions (pg.7)

B. First Reading – Ordinance Amending the Comprehensive Plan (pg.8-89)

VIII. Public Comment on Non-Agenda Items

Public must state name and address and standing to discuss issue. Issues must have city-wide impact and not be personal issues.

IX. Council Comments on Non-Agenda Items

X. Adjournment

City of Shady Cove
City Council Regular Meeting Minutes
Thursday, October 20, 2016

CALL TO ORDER

Mayor Anderson called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chamber.

Council Present: Mayor Anderson, Councilor Ulrich, Councilor Sanderson, and Councilor Burgess; Councilor Mitchell absent

Staff Present: Aaron Prunty, City Administrator; Bonnie Pickett, Administrative Assistant and Dick Converse, City Planner

ANNOUNCEMENTS

The Mayor led the audience in the Pledge of Allegiance and made the announcements on the agenda. Mayor Anderson moved the discussion of Rogue Air Drive on the agenda to be discussed under old business.

The Mayor recessed the council meeting at 6:02 p.m.

PUBLIC HEARING

A. Public Hearing to Consider a Proposed Comprehensive Plan Amendment; and the City of Shady Cove Code of Ordinances to include revisions to the Airpark Commercial Zone.

The Mayor opened the public hearing at 6:02 p.m.

Dick Converse explained the changes to the Comprehensive Plan and the revisions to the Airpark Commercial zone.

There was no public comment.

Mayor Anderson closed the public hearing at 6:07 p.m.

PRESENTATION

Chief Rod Edwards gave a presentation regarding activity over the last quarter. He advised that he will be a part-time fire chief for Jackson County Fire District 4 exclusively starting in January 2017. Chief Edwards also mentioned the station has recently been painted green replacing the brown on the station. In addition there will be a presentation on November 15 at 6:00 p.m. regarding the 2016 fire season. The town hall meeting will be held at the Shady Cove School gymnasium.

CONSENT CALENDAR

Regular Meeting Minutes of September 15, 2016

Motion to Approve the Consent Calendar

Motion: Councilor Ulrich Second: Councilor Burgess

All ayes. Motion carried 3-0 (Councilor Sanderson abstained)

STAFF REPORTS

The city administrator answered questions from the council regarding the bills paid report. He also gave a brief overview of the budget worksheet.

The city administrator advised that the new public works employee, Spencer, has had some training recently and is doing a great job.

UNFINISHED BUSINESS

A. Discussion – Double Chip Seal Rogue Air Drive (moved from new business)

The city administrator had been contacted by Jackson County Roads regarding the double chip seal work on Rogue Air Drive. The county advised that they don't do road work for private citizens, only municipalities and wanted to know if the city was in a position to accept the street.

The council had questions on the details regarding the road work to be done on Rogue Air Drive.

Ralph Mailloux, President of Rogue Air Inc., explained that the association will pay for half the cost and the home owners will pay the other half of the cost to have Rogue Air Drive double chip sealed and fog sealed.

Motion to Agree with the Concept and Authorize Aaron Prunty, City Administrator to Proceed with the Rogue Air Drive Street Project

Motion: Councilor Ulrich Second: Councilor Sanderson

All ayes. Motion carried 4-0

B. Discussion – ODOT TE Project

The city administrator explained to the council that they authorized him to sign the amendment that was presented at the previous council meeting. After the council agreed to sign the amendment for the project, Oregon Department of Transportation (ODOT) in Salem changed the completion date to July 2019 for administrative purposes. ODOT confirms that the date construction will be complete is July 2018.

Motion to Approve the City Administrator to Sign the ODOT Contract; Accepting the Date Changes

Motion: Councilor Burgess Second: Councilor Ulrich

All ayes. Motion carried 4-0

C. Discussion – Additional Public Works Employee

Mayor Anderson discussed memo (prepared by the city administrator) advising that we could currently hire a second public works employee for a period of about two years. He recommends looking at the budget later in the fiscal year. The council agreed that taking a look at the City's finances closer to the end of the fiscal year is a wise decision.

NEW BUSINESS

A. Resolution 16-27- Approve City Administrator Contract

Motion to Approve Resolution 16-27 – Approve City Administrator Contract

Motion: Councilor Ulrich Second: Councilor Sanderson

All ayes. Motion carried 4-0

PUBLIC COMMENTS

There was a question regarding whether the public hearing was continued. There was also a question on when Hudspeth Lane will be chip sealed. There was a comment that Rogue Valley Sewer Services (RVSS) crew was very polite while cleaning out the storm drains.

COUNCIL COMMENTS

Councilor Ulrich commented that he gained useful knowledge while attending the League of Oregon Cities conference.

Councilor Burgess questioned if the comprehensive plan change was for Rogue Airpark changes only.

Councilor Sanderson questioned if Brophy Way is going to be chip sealed.

ADJOURNMENT

There being no further business before the council, the Mayor adjourned the regular meeting at 7:20 p.m.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Sanderson _____
Councilor Burgess _____
Councilor Mitchell _____

| Date | Check | Payee | Description | Amount |
|---------------|-------|------------|---------------|--------|
| 10/21/2016 | 42793 | Postmaster | Sewer Billing | 306.49 |
| Grand Totals: | | | | 306.49 |

City of Shady Cove

Resolution 16-28

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON
AUTHORIZING THE CITY ADMINISTRATOR TO INVESTIGATE REAL PROPERTY
TRANSACTIONS**

Whereas, the City has a present or future need for land for municipal business or municipal activities; and

Whereas, the City Council recognizes the value and opportunity to purchase land for municipal use.

Now, therefore, be it resolved by the City Council of the City of Shady Cove, Oregon authorizes the City Administrator to contract with a realtor for the purpose of investigating real property transactions.

Adopted by the City Council of the City of Shady Cove this 3rd day of November, 2016.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Sanderson _____
Councilor Burgess _____
Councilor Mitchell _____

City of Shady Cove

Ordinance _____

AN ORDINANCE OF THE CITY OF SHADY COVE, OREGON, AMENDING THE SHADY COVE COMPREHENSIVE PLAN AND THE AIRPARK COMMERCIAL CHAPTER OF THE SHADY COVE CODE OF ORDINANCES

WHEREAS, Chapter 154 of the Shady Cove Code of Ordinances governs Type IV Legislative Procedures within the corporate limits of the City and requires, if approval is recommended by the Planning Commission, that the City Council of the City of Shady Cove make the final decision regarding the application; and,

WHEREAS, The Shady Cove Planning Commission, after providing proper public notice, met in Public Hearing on September 22, 2016, to consider amendments to the Shady Cove Comprehensive Plan and Shady Cove Code of Ordinances to include revisions to the Airpark Commercial zone. The draft Comprehensive Plan elements are attached as Exhibit A; the draft amendment to the Code of Ordinances is attached as Exhibit B. The Commission received testimony from interested parties and staff. The staff recommendations, as submitted to the Planning Commission, are contained in a staff report that is part of the record; and,

WHEREAS, On September 22, 2016, following the close of the public hearing, the Planning Commission deliberated on the record of the proceedings, after which a motion was made and duly seconded, to recommend that the City Council approve Planning File No. CPA 16-01. The motion passed by a roll call vote of 4 to 0; and,

WHEREAS, On October 20, 2016, the City Council held a public hearing; and,

WHEREAS the City Council deliberated on the record of the proceedings, after which a motion was made and duly seconded, to approve Planning File No. CPA 16-01.

THE COUNCIL OF THE CITY OF SHADY COVE ORDAINS AS FOLLOWS:

The Shady Cove Code of Ordinances is amended as follows:

- | | |
|------------------------|--|
| Section 1: Title | This Ordinance shall be known as the 2016 Comprehensive Plan and Revised Airpark Commercial District. |
| Section 2: Description | Revised Comprehensive Plan, attached as Exhibit A; revised Airpark Commercial District Section 154.121, attached as Exhibit B, approved by the City Council. |

Section 3: Amendment The Shady Cove Comprehensive Plan is replaced in its entirety; the permitted use regulations contained in Chapter 154.121 of the Shady Cove Code of Ordinances Plan Map are amended to include required elements of Oregon Revised Statute 836.616.

Section 4: The City Council adopts as its own, and incorporates by reference, the Planning Commission recommendation attached as Exhibit C.

PASSED AND APPROVED by the City Council of the City of Shady Cove this ____ day of _____, 2016.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Sanderson _____
Councilor Burgess _____
Councilor Mitchell _____