

# Agenda

## Shady Cove Regular City Council Meeting

Shady Cove City Council Chamber  
22451 Highway 62, Shady Cove, Oregon  
Thursday, July 20, 2017  
6:00 p.m.

### I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

- 1. This meeting is being digitally recorded.
- 2. The next regularly scheduled meeting of the Planning Commission will be July 27th at 6:30 p.m. in the Council Chamber.
- 3. The next meeting of the City Council will be August 3rd at 6:00 p.m. in the Council Chamber.
- 4. Public may comment on agenda items – Public must state name, address and standing to discuss an issue. Issues must have city-wide impact and not be personal issues.

### II. Presentation

None

### III. Consent Calendar

- A. Regular Meeting Minutes of July 6, 2017 (pg. 3-5)

### IV. Written Communications

Dawn Edwards – Upper Rogue Community Center

### V. Staff Reports

- A. Bills Paid Report, July 8, 2017 – July 16, 2017; \$12,662.43 (pg. 6)
- B. City Administrator
- C. Deputy McGrath
- D. Fire Chief Rod Edwards

**VI. New Business**

A. Discussion - Council Short and Long Term Goals (pg. 7-8)

**VII. Public Comment on Non-Agenda Items**

**VIII. Council Comments on Non-Agenda Items**

**IX. Adjournment**

City of Shady Cove  
**City Council Regular Meeting Minutes**  
Thursday, July 6, 2017

**CALL TO ORDER**

Mayor Sanderson called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chamber.

Council Present: Mayor Sanderson, Councilor Burgess, Councilor Mitchell, Councilor Kristich and Councilor McGregor

Staff Present: Aaron Prunty, City Administrator; Bonnie Pickett, Administrative Assistant

**ANNOUNCEMENTS**

The mayor led the audience in the Pledge of Allegiance and made the announcements on the agenda.

**CONSENT CALENDAR**

Regular Meeting Minutes of June 15, 2017

Motion to Approve the Consent Calendar

Motion: Councilor Mitchell      Second: Councilor Kristich

All ayes. Motion carried 5-0

**WRITTEN COMMUNICATION**

None.

**STAFF REPORTS**

The city administrator answered questions on the bills paid report. The city administrator also noted that the Council's short and long term goals will be coming up on the agenda next month. He also advised that ODOT (Oregon Department of Transportation) went out to bid for the construction of the TE Project. The bids came back significantly higher than expected, which resulted in the city having an additional expense of \$100,000 for the project.

Deputy McGrath gave an update on issues in the city. He also gave a brief overview of crime stats that he provided during the meeting.

**NEW BUSINESS**

**A. Second Reading – Ordinance Amending Section 116.05 of Ordinance 270 Related to Medical Marijuana Facilities.**

Sara Morton, a patient advocate for medical marijuana users, discussed the cost required in obtaining a medical marijuana card. She stated the cost to the patient to obtain a medical marijuana card can be anywhere from \$500.00 to \$700.00. She advised that if a person was to go in and purchase the same marijuana product recreationally they would have a 20% tax to pay on the product.

Aaron Mitchell and Rosa Cazares, marijuana dispensary owners, discussed the issues with getting medical marijuana products due to the high cost of licensing in relation to producing and testing medical marijuana topical products. The cost of the licensing is making it difficult to obtain the medical marijuana topical creams. Whereas, there is no shortage of medical marijuana flowers available for medical patients.

Mr. Mitchell advised that he will give anyone over the age of 55 a 10%-15% discount in any of his stores.

The council discussed the amendment to the ordinance, allowing only one dispensary within the city limits.

Motion to Approve Ordinance Amending Section 116.05 of Ordinance 270 Related to Medical Marijuana Facilities

Motion: Councilor Burgess                      Second: Councilor McGregor

Motion carried 3-2.

Ayes – Mayor Sanderson, Councilor Burgess, and Councilor McGregor

Nays – Councilor Mitchell and Councilor Kristich

Council voted to extend the council meeting an additional 15 minutes to 7:45 p.m.

Motion to Approve Extending the Council Meeting until 7:45 p.m.

Motion: Councilor Mitchell                      Second: Councilor Kristich

All ayes. Motion carried 5-0

**PUBLIC COMMENTS**

A Shady Cove citizen found the increased cost to the city for the ODOT TE Project to be out of line. He stated that the city has not done anything to increase the cost of the project; the increased cost is due to the Oregon Department of Transportation not completing the project in a timely manner.

Another citizen asked if there is a speed reader sign going to be installed when the TE Project is being done.

**COUNCIL COMMENTS**

Councilor Mitchell stated that the city administrator did a great job to lower the additional amount required for the TE Project. He noted that he spoke with Gary Leaming, ODOT's Project Information Officer who stated that part of the additional cost for the TE Project is directly related to commercial property easements.

Councilor Mitchell read part of the League of Oregon Cities Bulletin from July 7, 2017 that covered an Oregon House Bill changing housing development review applications for small cities allowing accessory dwelling units in single family residential zones.

Council Burgess requested Hiland Water be available at an upcoming council meeting to answer questions and give a project update.

**ADJOURNMENT**

There being no further business before the council, the Mayor adjourned the regular meeting at 7:43 p.m.

Approved:

Attest:

\_\_\_\_\_  
Tom Sanderson  
Mayor

\_\_\_\_\_  
Aaron Prunty  
City Administrator

**Council Vote:**

Mayor Sanderson \_\_\_\_\_  
Councilor Burgess \_\_\_\_\_  
Councilor Mitchell \_\_\_\_\_  
Councilor Kristich \_\_\_\_\_  
Councilor McGregor \_\_\_\_\_

Date	Check	Payee	Description	Amount
07/16/2017	43196	Banner Bank	Small Equipment / Tools	554.91
07/16/2017	43197	Cantel of Medford, Inc.	Personal Protection Equipment	421.50
07/16/2017	43198	Dorothy Norman	Utility Billing Refund	2.03
07/16/2017	43199	Jackson County Roads	Grading/Graveling/Dust Abatement	11,004.00
07/16/2017	43200	Mary Gunderlock	Website - Monthly Update	240.00
07/16/2017	43201	Spencer R. McMahan Jr.	Work Boot Reimbursement	249.99
07/16/2017	43202	Spraymasters, Inc.	Tree - Injection	190.00
Grand Totals:				12,662.43

# City of Shady Cove Council Goals

## *Short Term Goals*

1. Budget and spend prudently to maintain a financially sound government
2. Properly equip the single public works employee
3. Establish a fee schedule which is fair and equitable
4. Implement recalculated SDC's which are fair and competitive
5. Ensure that all appropriate language relative to procedures, fees, taxes and personnel are in place for the sale of marijuana
6. Adopt an updated comprehensive plan
7. Adopt a property owner friendly TMDL plan
8. Establish a policy reflecting use of the city's brand (fisherman statue)
9. Appoint a citizens committee to develop recommended building design standards for all structures fronting Crater Lake highway
10. Work closely with the chamber to provide business and event support. Budget to provide financial support. Relocate apparatus for event banners over Crater Lake highway. Consider implementation of a reader board at the south end of the city
11. Develop an easily understood emergency management mailer
12. Assist (as appropriate) with the expansion of shady cove water works
13. Continue to make improvements to Aunt Caroline's park

## City of Shady Cove Council Goals

### Long Term Goals

1. Maintain a financially sound city government with long term qualified employees. Continue to provide formal training to that end
2. Build a capital improvement reserve (cash and/or investments) in the sewer fund of at least \$750,000
3. Provide training to establish an in-house building planner
4. Encourage and work with appropriate organizations to ensure completion of the highway #62 improvement with adequately sized water line, with fire hydrants
5. All city streets improved to at least a level that includes two layers of chip seal and one layer of fog seal
6. Help facilitate a vibrant commercial area with no long term building vacancies
7. Provide adequate commercial parking to encourage city shopping and restaurant usage
8. Provide assistance to shady cove waterworks in the continuing expansion of service
9. Reestablish a city public works department