

Agenda

Shady Cove Regular City Council Meeting

Shady Cove City Council Chamber
22451 Highway 62, Shady Cove, Oregon
Thursday, June 4, 2015
6:00 p.m.

I. Call to Order

- A. Roll call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

1. This meeting is being digitally recorded.
2. The next meeting of the Planning Commission will be on June 11 at 6:30 p.m. in the City Council Chamber.
3. The next regular City Council meeting is scheduled for June 18 at 6:00 p.m. in the City Council Chamber.
4. There is a public hearing scheduled during the June 18 City Council meeting. The public hearing is related to a zoning ordinance amendment to allow vacation rentals in residential zones.

II. Public Hearing

None

III. Public Comment

The public may comment on agenda items as they come up for discussion, but before deliberation by the Council.

IV. Presentation

None

V. Consent Calendar

- A. Accounts Payable, \$9,091.61 (pg. 3)
- B. Regular Meeting Minutes of May 21, 2015 (pg. 4-6)

VI. Written Communications

Sandy Dennis Letters – Business License Fee

VII. Staff Reports

None

VIII. Unfinished Business

None

IX. Public Hearing

None

X. New Business

- A. Resolution 15-20 – Certifying That the City of Shady Cove Provides Four or More Municipal Services Enumerated in ORS 221.760 (pg. 7-8)
- B. Resolution 15-21 – Electing to Receive State Revenues (pg. 9)
- C. Resolution 15-22 – Adopting the Fiscal Year 2015-2016 Budget, Making Appropriations and Imposing and Categorizing Taxes (pg. 10-11)

XI. Public Comment on Non-Agenda Items

Public must state name and address and standing to discuss issue. Issues must have city-wide impact and not be personal issues.

XII. Council Comments

XIII. Adjournment

**City of Shady Cove
Unpaid Bills Report
May 22, 2015 to May 29, 2015**

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
Celtic Circle	\$700.00	Shop Rent
CenturyLink Svcs	\$710.93	Phone Services
CPR on the Go	\$279.00	Training
David Christian	\$105.00	Radio Programming
Hornecker Cowling, LLP	\$51.00	Professional Services
Pacific Power	\$1,147.45	Utilities
Postmaster	\$297.40	Sewer Billing
Southern Oregon Sanitation	\$98.50	Sanitation
Superior Stamp & Sign	\$17.00	Name Plaque
Upper Rogue Independent	\$288.13	Public Hearing Notices
Wedbush	\$5,397.20	GO Bond Interest
Total:	<u>\$9,091.61</u>	

City of Shady Cove
City Council Regular Meeting Minutes
Thursday, May 21, 2015

CALL TO ORDER

Mayor Anderson called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chamber.

Council Present: Mayor Anderson, Councilor Sanderson, Councilor Burgess and Councilor Mitchell. Councilor Ulrich was absent

Staff Present: Aaron Prunty, City Administrator; Bonnie Pickett, Administrative Assistant

ANNOUNCEMENTS

The Mayor led the audience in the flag salute and made the announcements on the agenda.

PUBLIC HEARING

A. Annual Budget – Fiscal Year 2015-2016

Mayor Anderson opened the public hearing at 6:03 p.m. There were no comments.

CONSENT CALENDAR

Revised Accounts Payable, \$9,939.97
Regular Meeting Minutes of May 7, 2015

Motion to Approve the Consent Calendar.

Motion: Councilor Sanderson Second: Councilor Burgess
All ayes. Motion carried 4-0

STAFF REPORTS

The City Administrator advised the budget is trending appropriately. Mayor Anderson and the Council commented on the strength of the budget.

UNFINISHED BUSINESS

A. Second Reading – Ordinance Adopting System Development Charges for the City of Shady Cove and Repealing Ordinance Nos. 209 and 230

The City Administrator read the ordinance by title only.

Motion to Adopt System Development Charges for the City of Shady Cove and Repealing Ordinance Nos. 209 and 230

Motion: Councilor Mitchell Second: Councilor Sanderson
All ayes. Motion carried 4-0

B. Second Reading – Ordinance Adding Medical Marijuana Facilities as a Permitted Use in the General Commercial District (GC)

The City Administrator read the ordinance by title only.

Motion to Approve Ordinance Adding Medical Marijuana Facilities as a Permitted Use in the General Commercial District (GC)

Motion: Councilor Sanderson Second: Councilor Mitchell

All ayes. Motion carried 4-0

NEW BUSINESS

A. Resolution 15-18 - Approving System Development Charges

The City Administrator read Resolution 15-18 in its entirety.

Motion to Approve Resolution 15-18 – Approving System Development Charges

Motion: Councilor Burgess Second: Councilor Mitchell

All ayes. Motion carried 4-0

B. Resolution 15-19 – Fee Schedule

The City Administrator read Resolution 15-19 in its entirety.

Motion to Approve Resolution 15-19 - Fee Schedule

Motion: Councilor Mitchell Second: Councilor Sanderson

All ayes. Motion carried 4-0

C. Emergency Ordinance Amending Chapter 90 Nuisances and Offenses to Include Dangerous Trees

The City Administrator read the ordinance in its entirety.

Mayor and the City Council discussed the logistics and costs that may be involved in amending of the Nuisances and Offenses ordinance. Mayor Anderson noted that the staff will administer the ordinance if passed.

Audience member Josh Cox asked about the use of pesticides.

Art Stirling, Planning Commissioner asked about fines for tress that are not removed and the collection process.

Motion to Approve Emergency Ordinance Amending Chapter 90 Nuisances and Offenses to Include Dangerous Trees

Motion: Councilor Mitchell Second: Councilor Burgess

All ayes. Motion carried 4-0

PUBLIC COMMENT ON NON-AGENDA ITEMS

Jerry Worley, asked for an update on the private water system, Hiland Water doing on putting in water. Mayor Anderson has requested a representative from Hiland to advise the City on how the project is progressing.

COUNCIL COMMENTS

Councilor Mitchell noted the new business Dollar General is coming into Shady Cove. He would like to see minimum standards for buildings before they can open up.

Art Stirling, Planning Commissioner, responded that he has spoken to three neighboring cities regarding their ordinances regarding the appearance of commercial buildings. At this time the community members have not been able to get together yet. They are looking to June to have their first meeting to work out some of the details related to initial development standards.

Councilor Burgess noted that in the past there has been an effort to set standards for the General Commercial area.

Councilor Sanderson commented that Hwy 62 needs to be cleaned up, giving the City a better appearance. This will help the city and the local businesses.

Mayor Anderson noted that there could be a process to suggest what the city would like to see for new businesses coming into Shady Cove.

ADJOURNMENT

There being no further business before the Council, the Mayor adjourned the regular meeting at 7:01 p.m.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Hayes _____
Councilor Hughes _____
Councilor Sanderson _____

City of Shady Cove

Resolution No. 15-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON CERTIFYING THAT THE CITY OF SHADY COVE PROVIDES THE FOLLOWING FOUR OR MORE MUNICIPAL SERVICES ENUMERATED IN ORS 221.760 (1)

Whereas, ORS 221.760 (1) states:

The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall disburse such funds in the case of a city located within a county having more than 100,000 inhabitants, according to the most recent federal decennial census, only if the officer reasonably is satisfied that the city meets the requirements set out in subsection (2) of this section, or if the city provides four or more of the following municipal services:

- (a) Police protection.
- (b) Fire protection.
- (c) Street construction, maintenance and lighting.
- (d) Sanitary sewers.
- (e) Storm sewers.
- (f) Planning, zoning and subdivision control.
- (g) One or more utility services.

The City Council of the City of Shady Cove Resolves as follows:

The City of Shady Cove hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- (1) Police protection
- (2) Street construction, maintenance, and lighting
- (3) Sanitary sewer
- (4) Storm sewers
- (5) Planning, zoning and subdivision control

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Effective Date: This Resolution shall be effective on July 1, 2015 for Fiscal Year 2015-2016.

Adopted this 4th day of June, 2015.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Sanderson _____
Councilor Burgess _____
Councilor Mitchell _____

City of Shady Cove

Resolution 15-21

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON
DECLARING THE CITY OF SHADY COVE'S ELECTION TO RECEIVE STATE
REVENUES**

Whereas, ORS 221.770(1) states

“A city shall not be included in apportionments or receive distributions under this section for a fiscal year commencing on July 1 unless the city: (a); Elects to receive distributions under this section for the fiscal year by enactment of an ordinance or resolution expressing that election and filing a copy of that ordinance or resolution with the Oregon Department of Administrative Services not later than July 31 of the fiscal year.”

Whereas, a public hearing before the Budget Committee was held on May 4, 2015 and a public hearing before the City Council was held on May 21, 2015, giving the citizens an opportunity to comment on use of State Revenue Sharing.

The City Council of the City of Shady Cove Resolves as follows:

Pursuant to ORS 221.770(1)(a), the City of Shady Cove hereby elects to receive State Revenues for Fiscal Year 2015-2016.

Effective Date: This Resolution shall be effective on July 1, 2015 for Fiscal Year 2015-2016.

Adopted this 4th day of June, 2015.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Sanderson _____
Councilor Burgess _____
Councilor Mitchell _____

City of Shady Cove

Resolution 15-22

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON
ADOPTING THE FISCAL YEAR 2015-2016 BUDGET, MAKING APPROPRIATIONS
AND IMPOSING AND CATEGORIZING TAXES**

Adopting the Budget

BE IT RESOLVED that the City Council of the City of Shady Cove hereby adopts the budget for fiscal year 2015-2016 in the total of **\$ 4,030,700** now on file at City Hall, 22451 Highway 62, Shady Cove, Oregon.

Making Appropriations

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2015 and for the purposes shown below are hereby appropriated:

Fund	Description	Appropriation	Total Appropriation	(Unappropriated) Reserved for Future
General Fund	Personal Services	293,300	293,300	
	Materials & Services	691,000	691,000	
	Capital Outlay	101,000	101,000	
	Contingency	49,700	49,700	
	Total Fund Appropriation	1,135,000	1,135,000	
Street Fund	Materials & Services	197,900	197,900	
	Capital Outlay	1,600	1,600	
	Contingency	59,300	59,300	
	Total Fund Appropriation	258,800	258,800	
Sewer Operations 02	Materials & Services	401,600	401,600	
	Capital Outlay	122,500	122,500	
	Debt Service	231,300	231,300	
	Transfers	104,000	104,000	
	Contingency	50,000	50,000	
	Reserved for Future	51,700		51,700
	Total Fund Appropriation	961,100	909,400	51,700
Sewer Bonded Debt 03	Debt Service	90,500	74,000	16,500
Sewer Operations 04	Debt Reserve for Future	164,200		164,200
Sewer Operations Replacement 05	Unappropriated Ending Fund Balance	677,300		677,300
System Development Charge 08	Capital Outlay	239,700	124,400	115,300
Transportation				
Storm Water	Capital Outlay	216,100	30,000	186,100

Wastewater	Capital Outlay	66,800		66,800
Parks	Capital Outlay	221,200	86,500	134,700
	Total Fund Appropriation	743,800	240,900	502,900
Grand Total		4,030,700	2,618,100	1,412,600

Imposing the Tax

BE IT RESOLVED that the City Council of the City of Shady Cove hereby imposes the taxes provided for in the adopted budget at the rate of **\$0.5474 per \$1,000** of assessed value for operations and in the amount of **\$78,000 for bonds**; and that these taxes are hereby imposed and categorized for tax year 2015-2016 upon the assessed value of all taxable properties within the City of Shady Cove as follows:

Categorizing the Tax

General Government	Limitation	Excluded From Limitation
General Fund	\$0.5474 / \$1,000	
Local Option Tax	\$0.00	
Sewer Bonded Debt		\$78,000

GASB 54

In order to comply with GASB 54 requirements to classify funds into five categories: non-spendable, restricted, committed, assigned, and unassigned, the City Council of the City of Shady Cove Resolves as follows:

1. The amount of \$1,600 in Streets 01 fund is hereby committed to a future bike path.
2. The City Administrator is designated and given authority to assign funds as needed.

Effective Date

This Resolution shall be effective upon its adoption on June 04, 2015.

Adopted and Appropriated by the City Council of the City of Shady Cove this 4th day of June, 2015.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator

Council Vote:

Mayor Anderson _____
 Councilor Ulrich _____
 Councilor Sanderson _____
 Councilor Burgess _____
 Councilor Mitchell _____