

Agenda

Shady Cove Regular City Council Meeting

Shady Cove City Council Chamber
22451 Highway 62, Shady Cove, Oregon
Thursday, May 15, 2014
6:00 p.m.

I. Call to Order

- A. Roll call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

- 1. This meeting is being digitally recorded.
- 2. The next Planning Commission meeting will be held on May 22 at 6:30 p.m. in the City Council Chamber.
- 3. The next meeting of the City Council will be on June 5 at 6:00 p.m. in the City Council Chamber.

II. Public Comment

The public may comment on agenda items as they come up for discussion, but before deliberation by the Council.

III. Presentation

None

IV. Consent Calendar

- A. Accounts Payable, \$10,050.59 (pg. 3)
- B. Regular Meeting Minutes of May 1, 2014 (pg. 4-5)

V. Written Communications

None

VI. Staff Reports

City Administrator

VII. Unfinished Business

None

VIII. New Business

- A. Resolution 14-09 – Approving a Three-Year Employment Agreement and Appointing Aaron Prunty Shady Cove City Administrator (pg. 6)
- B. Vacation Rentals (based on citizen input to both the Planning Commission and City Council)

IX. Public Comment on Non-Agenda Items

Public must state name and address and standing to discuss issue. Issues must have city-wide impact and not be personal issues.

X. Council Comments

XI. Adjournment

**City of Shady Cove
Unpaid Bills Report
May 1, 2014 to May 15, 2014**

| <u>Payee</u> | <u>Amount</u> | <u>Description</u> |
|------------------------------------|--------------------|---|
| BDS - Building Department Services | \$712.50 | Emergency Management Consulting |
| Brewster, Richard | \$275.00 | 1st Quarter Payroll Services |
| Canon Financial Services | \$270.97 | Copier Lease |
| Caselle, Inc. | \$585.00 | Software Maintenance & Support |
| Christian, David | \$180.00 | Radio Programming/ Equipment |
| LGPI | \$473.00 | CM Comp Analysis |
| Medford Fuel | \$11.25 | Public Works Gasoline/Diesel |
| Pacific Power | \$212.98 | Utilities |
| Perfection Cleaning | \$280.00 | Cleaning Service |
| Rivertech | \$225.00 | Website - Monthly Updates |
| S.O.S. Alarm | \$343.05 | Quarterly - Alarm System |
| Shady Cove Hardware | \$20.84 | Park / City Hall |
| State of Oregon - Employment Tax | \$6,461.00 | State Unemployment Insurance - 1st Quarter 2014 |
| Total: | \$10,050.59 | |

City of Shady Cove
City Council Regular Meeting Minutes
Thursday, May 1, 2014

CALL TO ORDER

Council President Hughes called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chamber.

Council Present: Councilor Hughes, Councilor Hayes, Councilor Ulrich and Councilor Sanderson. Mayor Anderson was absent.

Staff Present: Aaron Prunty, City Administrator Pro Tem; Debby Jermain, Planning Secretary; and Dick Converse, City Planner

ANNOUNCEMENTS

Council President, Gary Hughes, led the audience in the flag salute and made the announcements on the agenda.

CONSENT CALENDAR

Accounts Payable: \$9,240.50 (Revised)
Regular Meeting Minutes of April 17, 2014

Motion to Approve the Consent Calendar.

Motion: Councilor Ulrich Second: Councilor Sanderson
All ayes. Motion carried 4-0

STAFF REPORTS

City Administrator

City Administrator noted that the city has received two proposals for System Development Charges; Chamber President, Richard Gyuro and himself have finished with their plan to walk the town to meet with local business owners and gave an update on the Park and Radio committee meetings.

UNFINISHED BUSINESS

A. Receive Input from Citizens Concerning Vacation Rentals in Shady Cove

Councilor Hughes explained the purpose of this item is to take input but no decision would be made by the Council at this meeting.

City Planner, Dick Converse read his memo to the Council outlining potential actions the City can take regarding vacation rentals. He also explained if use is not listed in the city's ordinance then it is not permitted.

Councilors requested and received questions from staff in regards to allowed uses in the residential zone, length of time to amend the ordinance, and difference between home occupations versus vacation rentals.

Steve Mitchell commented on information gathered at the Planning Commission Open House.

Several citizens spoke in favor of the issue with comments and concerns including the definition of long-term rental versus short-term rental; revenue generated by vacation rentals; many tourists look for a family environment provided by vacation rentals; request for clarity from the council in terms of vision for the City; additional city revenue through transient taxes; additional tourists patronizing businesses; and vacation rentals maintained to higher standards.

NEW BUSINESS

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Aaron Mitchell addressed the Council and asked if they would reconsider the one-year moratorium on medical marijuana facilities. Richard Gyuro, Chamber President invited all to the June 7th Salmon Fever Fishing Derby.

COUNCIL COMMENTS

Councilor Ulrich stated the council's elected job is to represent the City, to look at varied opinions pros and cons. Councilors thanked the public for attending and expressing their concerns.

ADJOURNMENT

Council President Hughes adjourned the regular meeting at 7:00 pm.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator Pro Tem

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Hayes _____
Councilor Hughes _____
Councilor Sanderson _____

City of Shady Cove

Resolution 14-09

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON
APPROVING A THREE-YEAR EMPLOYMENT AGREEMENT AND APPOINTING
AARON PRUNTY SHADY COVE CITY ADMINISTRATOR**

Whereas, Aaron Prunty was originally retained to serve as its City Administrator Pro Tem commencing October 1, 2013; and

Whereas, the City of Shady Cove wishes to appoint a full-time permanent City Administrator; and

Whereas, the City of Shady Cove and Aaron Prunty desire to create a written agreement that promotes a professional relationship;

Now, therefore, be it resolved by the City Council of the City of Shady Cove, Oregon that the Employment Agreement between the City of Shady Cove and Aaron Prunty dated May 15, 2014 is hereby approved and Aaron Prunty is hereby appointed City Administrator of Shady Cove, Oregon.

Adopted by the City Council of the City of Shady Cove this 15th day of May, 2014.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator Pro Tem

Council Vote:

Mayor Anderson _____
Councilor Hughes _____
Councilor Hayes _____
Councilor Ulrich _____
Councilor Sanderson _____