

Agenda

Shady Cove City Council Study Session

Shady Cove City Council Chamber
22451 Highway 62, Shady Cove, Oregon
Thursday, April 21, 2016
5:30 p.m.

I. Call to Order

A. Roll Call

II. Subject of Study Session

A. Hiland Water Update – Zach Olson

III. Adjournment

Agenda

Shady Cove Regular City Council Meeting

Shady Cove City Council Chamber
22451 Highway 62, Shady Cove, Oregon
Thursday, April 21, 2016
6:00 p.m.

I. Call to Order

- A. Roll call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

- 1. This meeting is being digitally recorded.
- 2. The next meeting of the Planning Commission will be April 28 at 6:30 p.m. in the Council Chamber.
- 3. The next regular meeting of the City Council will be May 5 at 6:00 p.m. in the Council Chamber.

II. Public Hearing

None

III. Public Comment

The public may comment on agenda items as they come up for discussion, but before deliberation by the Council.

IV. Presentation

Fire District 4 Update – Chief Rod Edwards

V. Consent Calendar

- A. Regular Meeting Minutes of April 7, 2016 (pg. 3-5)

VI. Written Communications

None

VII. Staff Reports

- A. Jackson County Deputy Sheriff Report
- B. Bills Paid Report, April 8, 2016 – April 14, 2016, \$36,307.16 (pg. 6)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at (541) 878-2225. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

C. Monthly Budget Worksheet

VIII. Unfinished Business

None

IX. New Business

A. Resolution 16-09 – Budgeting for Water System Improvements (pg. 7-8)

B. Resolution 16-10 – Budgeting for an Additional Public Works Employee (pg. 9-10)

C. Resolution 16-11 – Early Payoff of Sewer Loan (pg. 11-12)

D. Resolution 16-12 – Opposing the Jordan Cove Energy Project and Pacific Connector Gas Pipeline Project (pg. 13-14)

X. Public Comment on Non-Agenda Items

Public must state name and address and standing to discuss issue. Issues must have city-wide impact and not be personal issues.

XI. Council Comments

XII. Adjournment

City of Shady Cove
City Council Regular Meeting Minutes
Thursday, April 7, 2016

CALL TO ORDER

Mayor Anderson called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chamber.

Council Present: Mayor Anderson, Councilor Ulrich, Councilor Sanderson, Councilor Burgess, and Councilor Mitchell

Staff Present: Aaron Prunty, City Administrator; Bonnie Pickett, Administrative Assistant, and Dick Converse, City Planner

ANNOUNCEMENTS

The Mayor led the audience in the Pledge of Allegiance and made the announcements on the agenda. Earth Day clean-up will be done at City Hall on April 23, from 10:00 am to 2:00 pm. Spring Clean-up will be held on April 30, 2016 at 7715 Rogue River Dr. from 10:00 am to 2:00 pm.

CONSENT CALENDAR

Regular Meeting Minutes of March 17, 2016

Motion to Approve the Consent Calendar

Motion: Councilor Ulrich Second: Councilor Burgess

All ayes. Motion carried 5-0

STAFF REPORTS

Deputy McGrath advised there has been a change in deputies due to shift changes. He updated the council on the police activity in Shady Cove.

The City Administrator advised that Zack from Hiland water will be at the April 21, 2016 meeting for a 5:30 study session, updating the council on Hiland's progress.

UNFINISHED BUSINESS

A. Riparian Ordinance Discussion

Dick Converse, City Planner discussed the suggestions he received from Amanda Punton, Department of Land Conservation and Development Commission and David Haight, Oregon Department of Fish and Wildlife regarding the Riparian Ordinance.

Council directed Mr. Converse to make changes to the Riparian Ordinance and present a draft to the council by the first council meeting in May. They requested that the changes be highlighted to easily be identified.

NEW BUSINESS

A. Water Fund Discussion

Mayor Anderson read his thoughts on reaffirming the spending of funds for fire hydrants and a specific sized pipe to be used along Highway 62. The Council agreed to move forward with budgeting money for Hydrants and water pipe of a specific size.

B. Public Works Discussion

Mayor Anderson read his thoughts on adding additional employees to the public works department.

The Council agreed to add to the budget a line item to pay off the OECDD loan with funds from capital replacement reserve.

The Council agreed to budget for an additional fully equipped field employee, to begin October 1, 2016.

C. Resolution 16-08 – Capital Improvement

The City Administrator read the resolution in its entirety.

Motion to Approve Resolution 16-08 – Capital Improvement

Motion: Councilor Burgess Second: Councilor Mitchell

All ayes. Motion carried 5-0

PUBLIC COMMENTS

Art Stirling questioned if the deputies have been writing traffic citations.

COUNCIL COMMENTS

Councilor Burgess advised that the City is working with Dollar General on the function of the detention pond in front of the store.

Councilor Mitchell requested the planning commission look into allowing secondary dwelling units attached or detached.

Councilor Sanderson mentioned the Oreganic Shoppe is having an event to celebrate women on Saturday April 9th from 11-4, and on April 17th from 11-3 the Prospect Hotel will be having a High Tee.

ADJOURNMENT

There being no further business before the council, the Mayor adjourned the regular meeting at 8:04 p.m.

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Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Sanderson _____
Councilor Burgess _____
Councilor Mitchell _____

Date	Check	Payee	Description	Amount
04/14/2016	42495	David Christian	Radiio Programming, 5 1/2 hrs.	157.50
04/14/2016	42496	Jackson County Sheriff	Law Enforcement Services- Monthly	35,569.66
04/14/2016	42497	Mary Gunderlock	Website - Monthly Update	300.00
04/14/2016	42498	Perfection Cleaning	Cleaning Services	280.00
Grand Totals:				<u>36,307.16</u>



**City Council Agenda Item Summary
City of Shady Cove, Oregon**

Meeting Date: April 21, 2016

Prepared By: Bonnie Pickett

Issue/Agenda Title: Resolution 16-09 – Budgeting for Water System Improvements

Attachments: Resolution 16-09

Issue Before the Council: Shall the City of Shady Cove budget \$200,000 for capital improvement of a private water system, to include fire protection and clean drinking water.

Fiscal Impact: The City's Sewer Operations Replacement Fund will provide a loan of \$200,000 to finance private water system improvements.

Goals/Polices: Provide assistance to Shady Cove Water Works in the continuing expansion of service.

Staff Recommendation: Staff recommends Council budget \$200,000, to assist the private water company in providing clean drinking water and fire protection for Shady Cove citizen's.

Proposed Motion:

I MOVE TO APPROVE RESOLUTION 10-09 - AUTHORIZING STAFF TO BUDGET FOR CAPITAL IMPROVEMENTS FOR WATER SYSTEMS.

City of Shady Cove

Resolution No. 16-09

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE,
OREGON, AUTHORIZING STAFF TO BUDGET FOR CAPITAL IMPROVEMENTS
FOR WATER SYSTEMS**

Whereas, the City of Shady Cove has no municipal water system; and

Whereas, the City Council recognizes a community-wide benefit of additional fire protection and clean drinking water; and

Whereas, the City Council wishes to finance additional water system capacity for the benefit of the entire community.

Now, therefore be it resolved, by the City Council of the City of Shady Cove, Oregon, that City staff is directed to budget \$200,000 for capital improvements for private water system improvements.

Adopted by the City Council of the City of Shady Cove, Oregon this 21st day of April, 2016.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Sanderson _____
Councilor Burgess _____
Councilor Mitchell _____



**City Council Agenda Item Summary
City of Shady Cove, Oregon**

Meeting Date: April 21, 2016

Prepared By: Bonnie Pickett

Issue/Agenda Title: Resolution 16-10 – Budgeting for an Additional Public Works Employee

Attachments: Resolution 16-10

Issue Before the Council: Shall the City budget for an additional public works employee?

Fiscal Impact: Approximately \$45,000 in salary and benefits.

Goals/Polices: Reestablish a city public works department.

Staff Recommendation: Staff recommends that the Council authorize the City Administrator to budget for an additional public works employee for safety and quicker response times.

Proposed Motion:

I MOVE TO APPROVE RESOLUTION 16-10 - AUTHORIZING STAFF TO BUDGET FOR AN ADDITIONAL PUBLIC WORKS EMPLOYEE.

City of Shady Cove

Resolution No. 16-10

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE,
OREGON, AUTHORIZING STAFF TO BUDGET FOR AN ADDITIONAL PUBLIC
WORKS EMPLOYEE**

Whereas, the City of Shady Cove currently employs one public works/maintenance employee; and

Whereas, the City of Shady Cove recognizes the need to respond to public works related issues in a more timely and comprehensive manner; and

Whereas, public works and maintenance projects often requires additional staff for reasons of safety.

Now, therefore be it resolved, by the City Council of the City of Shady Cove, Oregon, that City staff is directed to budget for one additional maintenance employee.

Adopted by the City Council of the City of Shady Cove, Oregon this 21st day of April, 2016.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Sanderson _____
Councilor Burgess _____
Councilor Mitchell _____



**City Council Agenda Item Summary
City of Shady Cove, Oregon**

Meeting Date: April 21, 2016

Prepared By: Bonnie Pickett

Issue/Agenda Title: Resolution 16-11 – Early Payoff of Sewer Loan

Attachments: Resolution 16-11

Issue Before the Council: Shall the City pay the OECDD loan off in fiscal year 2016-2017 to save the City \$62,000 in interest over the life of the loan?

Fiscal Impact: Saving of \$62,000 in interest over the life of the loan.

Goals/Policies: Budget and spend prudently to maintain a financially sound government.

Staff Recommendation: Staff recommends early pay off of the OECDD loan, saving the City \$62,000 in interest payments.

Proposed Motion:

I MOVE TO APPROVE RESOLUTION 16-11 - AUTHORIZING STAFF TO BUDGET FOR PRE-PAYMENT OF THE OECDD LOAN

City of Shady Cove

Resolution No. 16-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE,
OREGON, AUTHORIZING STAFF TO BUDGET FOR PRE-PAYMENT OF THE
OECDD LOAN**

Whereas, the City of Shady Cove has an Oregon Economic Community Development Department (OECDD) loan with a balance of approximately \$286,302; and

Whereas, the City of Shady Cove pays approximately \$30,000 annually toward the OECDD loan; and

Whereas, an early payoff of this loan will provide a savings of approximately \$62,000 in interest over the life of the loan.

Now, therefore be it resolved, by the City Council of the City of Shady Cove, Oregon, that City staff is directed to budget for early payoff of the OECDD loan in fiscal year 2016-2017.

Adopted by the City Council of the City of Shady Cove, Oregon this 21st day of April, 2016.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Sanderson _____
Councilor Burgess _____
Councilor Mitchell _____



**City Council Agenda Item Summary
City of Shady Cove, Oregon**

Meeting Date: April 21, 2016

Prepared By: Bonnie Pickett

Issue/Agenda Title: Resolution 16-12 – Opposing the Jordan Cove Energy and Pacific Connector Gas Pipeline project

Attachments: Resolution 16-12

Issue Before the Council: The Council remains opposed to the impact of the Jordan Cove Energy Project and Pacific Connector Gas Pipeline. The negative impacts on the environment and the citizens of Shady Cove are too high.

Staff Recommendation: Staff recommends the Council discuss the impact of the Jordan Cove Energy Project and Pacific Connector Pipeline risk to the city, citizens and the environment.

Proposed Motion:

I MOVE TO APPROVE RESOLUTION 16-12 - OPPOSING THE PACIFIC CONNECTOR LIQUEFIED NATURAL GAS PIPELINE

City of Shady Cove

Resolution No. 16-12

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON
OPPOSING THE PACIFIC CONNECTOR LIQUEFIED NATURAL GAS PIPELINE**

Whereas, the Jordan Cove Energy Project and Pacific Connector Gas Pipeline Project may potentially have negative impacts on the environment, the health and safety of our citizens, fish and wildlife, rivers and land: and

Whereas, the rewards are small and the risk is great; and

Whereas, the Jordan Cove Energy Project and Pacific Connector Gas Pipeline Project is clearly not in the best interest of our community and the State of Oregon.

Whereas, the Federal Energy Regulatory Commission (FERC) denied the project on March 11, 2016 "because the record does not support a finding that the benefits of the Pacific Connector Gas Pipeline outweigh the adverse effects on Landowners."

Whereas, the Jordan Cove Energy Project and Pacific Connector Gas Pipeline filed a request for project rehearing on April 8, 2016 to reverse the FERC denial.

The City Council of the City of Shady Cove Resolves as follows:

The City Council of the City of Shady Cove, Oregon opposes the Jordan Cove Energy Project and Pacific Connector Gas Pipeline Project and supports the March 11, 2016 decision of the Federal Energy Regulatory Commission to deny the project.

Effective Date: This Resolution shall be effective on April 21, 2016.

Adopted this 21st day of April, 2016

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Sanderson _____
Councilor Burgess _____
Councilor Mitchell _____