

# Agenda

## Shady Cove Regular City Council Meeting

Shady Cove City Council Chamber  
22451 Highway 62, Shady Cove, Oregon  
Thursday, March 20, 2014  
6:00 p.m.

### I. Call to Order

- A. Roll call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

- 1. This meeting is being digitally recorded.
- 2. The next regularly scheduled Planning Commission meeting will be held on March 27 at 6:30 p.m. in the City Council Chamber.
- 3. The next meeting of the City Council will be on April 3 at 6:00 p.m. in the City Council Chamber.

### II. Public Comment

The public may comment on agenda items as they come up for discussion, but before deliberation by the Council.

### III. Presentation

- A. Michael Cavallaro, Executive Director – Rogue Valley Council of Governments

### IV. Consent Calendar

- A. Accounts Payable, \$4,547.25 (pg. 3)
- B. Regular Meeting Minutes of March 6, 2014 (pg. 4-7)

### V. Written Communications

None

### VI. Staff Reports

City Administrator  
Deputy Hohl

**VII. Unfinished Business**

None

**VIII. New Business**

None

**IX. Public Comment on Non-Agenda Items**

Public must state name and address and standing to discuss issue. Issues must have city-wide impact and not be personal issues.

**X. Council Comments**

Councilor Ulrich – Private Water Systems in Shady Cove

**XI. Adjournment**

**City of Shady Cove  
Unpaid Bills Report  
March 8, 2014 to March 20, 2014**

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
AmericanWest Bank Cardmember	\$1,449.75	Training
Caselle	\$585.00	Software Support
Christian, David	\$180.00	Radio Programming
Crystal Fresh	\$38.00	Bottled Water
ODOT	\$1,867.04	TE Project Storm/Transportation
Secretary of State	\$250.00	FY 7/12-6/13 Audit Revenues & Expense
Shady Cove Hardware	\$33.46	Park/Streets/City Hall
Speer Hoyt, LLC	\$144.00	Attorney - General Services
Total:	\$4,547.25	

City of Shady Cove  
**City Council Regular Meeting Minutes**  
Thursday, March 6, 2014

**CALL TO ORDER**

Mayor Anderson called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chamber.

Council Present: Mayor Anderson, Councilor Hughes, Councilor Hayes, Councilor Ulrich and Councilor Sanderson

Staff Present: Aaron Prunty, City Administrator Pro Tem and Debby Jermain, Planning Secretary

**ANNOUNCEMENTS**

The Mayor led the audience in the flag salute and made the announcements on the agenda.

**PRESENTATION**

**Interim Fire Chief Roy Palmer – Fire District #4**

Interim Fire Chief Roy Palmer gave an update on the status of Fire District #4; his job for the next 6 months to make sure connection with City and Fire Department is well established; and welcomed citizens to get involved with the Fire Department.

**CONSENT CALENDAR**

Accounts Payable: \$22,016.70  
Regular Meeting Minutes of February 20, 2014

Motion to Approve the Consent Calendar.

Motion: Councilor Hughes      Second: Councilor Hayes  
All ayes. Motion carried 5-0

**WRITTEN COMMUNICATIONS**

City Administrator Prunty read an email from Gary Endicott to the City Council in favor of Resolution 14-07 as it would allow the Spam Festival to obtain the necessary insurance to meet the Upper Rogue Regional Park requirements.

City Administrator Prunty read a letter from Richard Gyuro, President, Shady Cove Upper Rogue Chamber Visitors and Convention Bureau requesting consideration in the upcoming City budget for funds to promote Chamber sponsored events and for media advertising in Shady Cove and the Upper Rogue.

## STAFF REPORTS

### City Administrator

City Administrator noted there would be a draft version of the audit by next week and Shelly is preparing to attend training for Caselle financial software the week of March 17<sup>th</sup>.

## NEW BUSINESS

The mayor noted a change in the order of New Business. Agenda Item D: Resolution 14-06 would be placed last on the agenda and he added Agenda Item: Letter from Chamber requesting funds to promote events and publication.

### **A. Resolution 14-03 – A Resolution Approving Council Directives for Budget Preparation for Fiscal Year 2014-2015**

City Administrator read Resolution 14-03. Mayor Anderson went through the City Council Directives for Budget Preparation “Exhibit A” to clarify any questions.

Motion to adopt Resolution 14-03 – A Resolution of the City Council of the City of Shady Cove, Oregon Approving Council Directives for Budget Preparation for Fiscal Year 2014-2015

Motion: Councilor Hughes                      Second: Councilor Ulrich  
All ayes.      Motion carried 5-0

### **B. Resolution 14-04 – A Resolution Repealing the Tourism Grant Process**

The mayor advised this resolution would repeal Resolution 11-05, a cumbersome process for the City and applicant to award grant money for tourism.

Councilor Hughes expressed concerns of the repeal and urged Council to vote no on the resolution. Council discussion included concerns of City Administrator favoring any one event over another, tourism money used for events outside city limits and the new process would not come before the Council.

Motion to approve Resolution 14-04 – A Resolution of the City Council of the City of Shady Cove, Oregon Repealing Resolution 11-05.

Motion: Councilor Sanderson                      Second: Councilor Ulrich  
3 ayes.    2 nays (Councilors Hughes and Hayes)      Motion carried 3-2

### **C. Resolution 14-05 – Approving the Use of Independent Pages for System Development Charges Within Fund 08 of the Budget Document**

Motion to approve Resolution 14-05 - A Resolution of the City Council of the City of Shady Cove, Oregon Approving the Use of Independent Pages for Each of the Four System Development Charges within Fund 08 of the Budget Document.

Motion: Councilor Ulrich                      Second: Councilor Sanderson  
All ayes.      Motion carried 5-0

**D. Resolution 14-07 – Authorizing the City to Provide Liability Insurance Coverage for Special Events**

The city administrator read Resolution 14-07. Councilor Hayes stated with his involvement in the SPAM Festival he recused himself from this agenda item.

Council discussed liability if the provides the insurance, type of events that wouldn't qualify, and possible costs to the City.

Motion to adopt Resolution 14-07 – A Resolution of the City Council of the City of Shady Cove, Oregon Authorizing the City to Provide Liability Insurance Coverage for Special Events.

Motion: Councilor Ulrich                      Second: Councilor Sanderson  
3 ayes. 1 nay (Councilor Hughes)    Motion carried 3-1

**E. Chamber Request for Funds to Promote Events and Publication**

Added agenda item was a request for the City to provide financing to the Chamber for events presented in their letter read earlier in the meeting.

Motion to approve funds to the Shady Cove Chamber of Commerce in the next fiscal year.

Motion: Councilor Sanderson    Second: Councilor Ulrich  
3 ayes. 2 nays (Councilors Hughes and Hayes)    Motion carried 3-2

**F. Resolution 14-06 – A Resolution of the City Council of the City of Shady Cove, Oregon Placing a Moratorium on Medical Marijuana Facilities (MMF) Within the City Limits of Shady Cove Oregon for Four (4) Months**

City Administrator Prunty read Resolution 14-06. Council discussion focused on how to regulate and manage MMF, as the State of Oregon has not yet finalized administrative rules governing the process by which a MMF can operate within the State.

Citizens commented with pros and cons along with a concern or caution to Council if four months is enough time to work through the logistics of an ordinance change.

Motion to Adopt Resolution 14-06 – A Resolution of the City Council of the City of Shady Cove, Oregon Placing a Moratorium on Medical Marijuana Facilities (MMF) Within the City Limits of Shady Cove Oregon for Four (4) Months.

Motion: Councilor Ulrich    Second: Councilor Hughes  
All ayes. Motion carried 5-0

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Mary Stirling invited all to the St. Patrick's Day Dinner at the Upper Rogue Community Center on March 15<sup>th</sup>.

**COUNCIL COMMENTS**

Councilor Ulrich and Sanderson thanked all for attending the meeting.

**ADJOURNMENT**

The Mayor adjourned the regular meeting at 7:42 pm.

Approved:

Attest:

\_\_\_\_\_  
Tom Anderson  
Mayor

\_\_\_\_\_  
Aaron Prunty  
City Administrator Pro Tem

**Council Vote:**

Mayor Anderson \_\_\_\_\_  
Councilor Ulrich \_\_\_\_\_  
Councilor Hayes \_\_\_\_\_  
Councilor Hughes \_\_\_\_\_  
Councilor Sanderson \_\_\_\_\_