

Agenda

Shady Cove Regular City Council Meeting

Shady Cove City Council Chamber
22451 Highway 62, Shady Cove, Oregon
Thursday, February 20, 2014
6:00 p.m.

I. Call to Order

- A. Roll call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

- 1. This meeting is being digitally recorded.
- 2. The next regularly scheduled Planning Commission meeting will be held on February 27 at 6:30 p.m. in the City Council Chamber.
- 3. The next meeting of the City Council will be on March 6 at 6:00 p.m. in the City Council Chamber.

II. Public Comment

The public may comment on agenda items as they come up for discussion, but before deliberation by the Council.

III. Presentation

- A. Sheriff Mike Winters – Jackson County Sheriff's Office
- B. David Christian – Shady Cove Radio Station Manager

IV. Consent Calendar

- A. Accounts Payable, \$6179.61 (pg. 3)
- B. Regular Meeting Minutes of February 6, 2014 (pg. 4-6)

V. Written Communications

Letter from Gary Endicott (pg. 7)

VI. Staff Reports

City Administrator – Audit, Financial Tracking, Medical Marijuana Dispensaries

Deputy Hohl

VII. Unfinished Business

- A. Appointment to Budget Committee
- B. Resolution 14-01 – Approve Capital Improvement Plan (pg. 8-12)

VIII. New Business

- A. Budget Calendar (pg. 13-14)
- B. Transportation Enhancement Grant Agreement (pg. 15-20)
- C. Resolution 14-02 – Amending Resolution 13-02 to Revise and Clarify Priority of Revenue Distribution and Set Forth Semi-Annual Reporting of Said Revenue (pg. 21-22)
- D. SDC Methodology RFP
- E. Appointment of a Union Contract Negotiation Team
- F. Discussion Related to the Sale of One of the City Owned Vehicles

IX. Public Comment on Non-Agenda Items

Public must state name and address and standing to discuss issue. Issues must have city-wide impact and not be personal issues.

X. Council Comments

XI. Adjournment

**City of Shady Cove
Unpaid Bills Report
February 7, 2014 to February 20 , 2014**

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
AmericanWest Bank Cardmember Services	\$23.50	Postage
BMI Radio	\$325.00	Music License Fee 01-2014 to 12-2014
Canon Financial Solutions	\$270.97	Copier Lease
Christian, David	\$90.00	Radio Programming
Mail Tribune	\$190.84	Newspaper Subscription
State of Oregon - Employment Tax	\$5,279.30	State Unemployment Insurance - 4th Qtr 2013
Total:	\$6,179.61	

City of Shady Cove
City Council Regular Meeting Minutes
Thursday, February 6, 2014

CALL TO ORDER

Mayor Anderson called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chamber.

Council Present: Mayor Anderson, Councilor Hughes, Councilor Hayes, Councilor Ulrich and Councilor Sanderson

Staff Present: Aaron Prunty, City Administrator Pro Tem and Debby Jermain, Planning Secretary

ANNOUNCEMENTS

The Mayor led the audience in the flag salute and made the announcements on the agenda.

PUBLIC COMMENT

The public may comment on agenda items as they come up for discussion, but before deliberation by the Council.

PRESENTATION

Richard Gyuro, President, Shady Cove Chamber of Commerce gave an update on the status of the Chamber. He stated they are currently working on the following: a stronger advocate for the business community; update and upgrade Chamber website; spread Chamber message; work with City and volunteer organizations; and upgrade Chamber logo and byline.

CONSENT CALENDAR

Accounts Payable: \$71,170.01 (Revised)
Regular Meeting Minutes of January 16, 2014

Councilors requested and received answers on various expenses.

Motion to Approve the Consent Calendar.

Motion: Councilor Ulrich Second: Councilor Hughes
All ayes. Motion carried 5-0

STAFF REPORTS

City Administrator

City Administrator gave an update on the status of the park vandalism and resulting restitution payments. He advised the audit is ongoing with issues identified and a draft to council by mid next week. Auditors noted the trial fund balanced to zero, which was very positive.

UNFINISHED BUSINESS

Capital Improvement Plan

Councilors were provided with copies of the approved June 2009 SDC Study. Councilors reviewed, removed, and added projects identified.

NEW BUSINESS

Appointments to Budget Committee

Budget committee incumbents, Mary Gunderlock and Joan Reitz, whose terms expired 12/31/13 requested to be reappointed for another three year term. Of the two vacancies remaining on the budget committee, the City received one application from candidate Karen Mc Mahon.

Motion to approve Budget Committee applications for Mary Gunderlock, Joan Reitz and Karen Mc Mahon

Motion: Councilor Ulrich Second: Councilor Sanderson
All ayes. Motion carried 5-0

System Development Charges

Council to direct City engineer to do a quick broad range cost for the Capital Improvement Plan. At the next meeting of the Council, they will discuss authorizing staff to go out to bid for recalculating SDCs.

Luke Murphy, Shady Cove Family Dentistry, explained to Council from an investors standpoint, he and a partner chose not to invest in Shady Cove. He cited the high cost of System Development Charges as playing a heavy role in their decision to build outside the city. Other factors included land price and public water system provided in other cities.

City Administrator Recruitment

Council independently evaluated applicants for City Administrator and was pleased with staff in-house. The mayor noted under ideal circumstances he would have offered the City Administrator position to Pro Tem Aaron Prunty; however, Mr. Prunty had previously withdrew his application.

Council discussed having the City Administrator job evaluated using a professional service (LGPI) to provide a complete analysis of the job, scope of job identified, actual role of the City Administrator before announcing the position to be filled and beginning a new recruitment.

Motion that Council stop the City Administrator recruitment process.

Motion: Councilor Hughes Second: Councilor Sanderson
All ayes. Motion carried 5-0

Motion to authorize City Administrator to pursue temporary service for a part-time person to provide relief to City Hall.

Motion: Councilor Hughes Second: Councilor Sanderson

All ayes. Motion carried 5-0

COUNCIL COMMENTS

Council will discuss medical marijuana dispensaries and RVSS septic project resolution on the next agenda.

ADJOURNMENT

The Mayor adjourned the regular meeting at 7:55 pm.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator Pro Tem

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Hayes _____
Councilor Hughes _____
Councilor Sanderson _____



Upper Rogue Moose Lodge 2480

February 13, 2014

Shady Cove City Council

Re: Alder Street

Gentlemen,

When the Council considers street repair projects I would request you consider Alder street in your deliberations. The request is for the following reasons.

Street Condition: Alder street has been in terrible shape for at least the last 10 years that I know of. It is believed this street condition has existed much longer. Pot holes so deep that if one does not drive very slow and careful they could damage their vehicle.

Street Condition Impact: 1) traffic turning off Hwy 62 for which the driver knows the street condition will do so very slowly impacting the flow of traffic on Hwy 62; 2) those not knowing of the condition quickly learn the pot holes can cause vehicle damage if driven over too fast; and 3) those aware of the street condition many times will traverse Birch to Holly and reach the Lodge from there placing more traffic on those neighborhood streets.

Traffic: Moose Lodge traffic averages 20 vehicles per day Sunday through Friday. This equates to an average of 40 auto trips each day across a terribly potholed street. The tire shop has approximately 10 auto trips each day they are open traversing the same street. This equates to approximately 50 vehicle trips on Alder 5-6 days a week.

Users: Travelers to the Moose Lodge come from the Southern Oregon region with many from Shady Cove. The condition of the street and the danger in accessing the street does not bring high regard for Shady Cove and their street maintenance.

This letter is on behalf of 300 plus members and guests of the VFW and the Moose Lodge with regards to the problems Alder Street presents to any and all travelers. Additionally the Lodge visitors from far and wide get a picture of Shady Cove as one full of pot holes.

The Councils consideration of Alder Street as a repair project is greatly appreciated. And yes, the VFW owns the property and I believe the VFW pays property taxes, which I believe should include street maintenance to assure safe driving for all residents and visitors. Thank you for your time.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary Endicott".

Gary Endicott
Lodge Administrator, Pro-tem

Upper Rogue Moose Lodge 2480
61 Alder Street, PO Box 1580
Shady Cove, OR 97539
541-878-2706 Email 2480Lodge@mooseunits.org

City of Shady Cove

Resolution 14-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON ADOPTING THE CAPITAL IMPROVEMENT PLANS FOR TRANSPORTATION, STORM WATER, WASTEWATER AND PARKS SYSTEM DEVELOPMENT CHARGES

Whereas, the City Council of the City of Shady Cove performs an annual review of the Capital Improvement Plans (CIP), for Transportation, Storm Water, Wastewater and Parks; and,

Whereas, the CIP represents a listing of projects which are used to develop cost estimates to support System Development Charges to pay for infrastructure capital improvements; and,

Whereas, the attached CIPs have been reviewed and determined to accurately reflect projects for the planning period.

THE CITY COUNCIL RESOLVES AS FOLLOWS:

The City Council of the City of Shady Cove adopts the attached Capital Improvement Plans for Transportation, Storm Water, Wastewater and Parks.

Effective Date: February 20, 2014

Adopted by the City Council of the City of Shady Cove this 20th day of February 2014.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator Pro Tem

Council Vote:

Mayor Anderson _____
Councilor Hughes _____
Councilor Hayes _____
Councilor Ulrich _____
Councilor Sanderson _____

CAPITAL IMPROVEMENT PLAN

Attachment to Resolution 14-01

Effective February 20, 2014

<u>Wastewater</u>	<u>Project Description</u>	<u>Project Cost</u>	<u>Growth Portion</u>	<u>SDC Eligible</u>
	1. Aeration Blower Upgrade	\$200,000.00	60%	\$120,000.00
	2. I&I Study and Manhole Rehab	\$32,000.00	100%	\$32,000.00
	3. Pump Station #6 Upgrade	\$87,000.00	100%	\$87,000.00
	4. Pump Station #4 Rehab and Inflow Pipe Re-Route	\$96,000.00	50%	\$48,000.00
	5. Solid Handling Improvements	\$20,000.00	100%	\$20,000.00
	6. Pump Station #4 Backup Generator and Site Improvements	\$48,000.00	100%	\$48,000.00
	Total	\$483,000.00		\$355,000.00

CAPITAL IMPROVEMENT PLAN

Attachment to Resolution 14-01

Effective February 20, 2014

<u>Transportation</u>	<u>Project Description</u>	<u>Project Cost</u>	<u>Growth Portion</u>	<u>SDC Eligible</u>
	1. Hwy 62 TE Project	\$225,000.00	100%	\$225,000.00
	2. Erickson Ave. & Cleveland St.	\$601,200.00	50%	\$300,600.00
	3. Hudspeth Ln. Upgrade	\$328,320.00	50%	\$164,160.00
	4. Sowell to Kinsworthy	TBD*	50%	\$TBD.00*
	5. Alder	TBD*	75%	\$TBD.00*
	Total	\$1,154,520.00		\$689,760.00

* Amounts to be provided by City Engineer prior to 2/20/2014 meeting

CAPITAL IMPROVEMENT PLAN
 Attachment to Resolution 14-01
 Effective February 20, 2014

Storm Water		<u>Project Cost</u>	<u>Growth Portion</u>	<u>SDC Eligible</u>
<u>Project Description</u>				
1. Erickson Ave & Cleveland St.		\$400,800.00	50%	\$200,400.00
3. Hudspeth Ln. Upgrade		\$218,880.00	50%	\$109,440.00
4. Terrace Pl. to Cleveland		\$20,000.00	75%	\$15,000.00
5. Cheveny Extension		\$20,000.00	100%	\$20,000.00
6. Sowell to Kinworthy		TBD*	75%	TBD*
7. Alder		TBD*	75%	TBD*
Total		\$659,680.00		\$344,840.00

* Amounts to be provided by City Engineer prior to 2/20/2014 meeting

CAPITAL IMPROVEMENT PLAN
 Attachment to Resolution 14-01
 Effective February 20, 2014

<u>Parks</u>	<u>Project Description</u>	<u>Project Cost</u>	<u>Growth Portion</u>	<u>SDC Eligible</u>
	1. Land Purchase & Development.	\$600,000.00	100%	\$600,000.00
	2. Aunt Caroline's Park Development	\$120,000.00	100%	\$120,000.00
	Total	\$720,000.00		\$720,000.00



Mayor
Tom Anderson

Councilors
Gary Hughes
Leith Hayes
Jim Ulrich
Tom Sanderson

Budget Calendar Fiscal Year 2014-2015

- February 20 Approve the Budget Calendar.
- March 6 First Reading of Ordinance to protect wastewater reserve funds for capital improvements. Approve City Council Directive. Approve Resolution to establish an individual page for each System Development Charge account reflected in Fund 08.
- March 20 Second Reading and approval of above noted Ordinance. Approve Resolution to establish an individual page for each System Development Charge reflected in Fund 08.
- April 3 Preparation of proposed budget complete.
- April 4 Submit for April 8 publication in the Upper Rogue Independent: Public Hearing on Use of State Revenue Sharing Funds and Notice of Budget Committee Meetings on April 16 and, if necessary, April 23; Post Notice on website.
- April 9 Proposed Budget will be distributed to Budget Committee. Copies of budget will be made available to public and media.
- April 16 Public Hearing on the use of State Revenue Sharing Funds and first Budget Committee Meeting (9:00 a.m.) Budget Committee passes a motion recommending to the City Council a budget for FY 2014-2015 and approving an amount or rate of total property taxes to be certified.
- April 23 Budget Committee to meet again if necessary.
- May 5 Budget Officer prepares a Supplemental Budget, if necessary, to adjust account totals in each Fund.
- May 15 City Council to consider Supplemental Budget, if necessary.
- May 19 Mail Planned Public Improvement Summary to BOLI and include all public improvements for FY 2014-2015.

- May 23 Submit for May 27 publication in the Upper Rogue Independent a Financial Summary by fund types and Notice of Budget Hearing on use of State Revenue Sharing funds and the adoption of FY 2014/2015 budget to be held June 5.
- June 5 Public Hearing before Council on Supplemental Budget if necessary, use of State Revenue Sharing Funds, and proposed Budget for FY 2013/2014. Council to pass resolution electing to receive State Revenue Sharing Funds during regular meeting.
- June 19 City Council approves a resolution adopting a Budget for FY 2014-2015 and a separate resolution approving property taxes to be levied.
- By July 15 Submit tax certification documents to County. Send Resolution adopting budget to Department of Revenue. Distribute copies of adopted budget for FY 2014-2015: Council, staff, auditor, USDA, OECDD, WedBush Bank, RVCOG and website.
- By July 31 Submit a copy of the resolution electing to receive State Revenue Sharing Funds to the State Department of Administrative Services.
- By Sept 30 Submit complete budget to County Clerk.
- By Dec 31 Submit annual audit to WedBush Bank.

**AMENDMENT NUMBER 01
LOCAL AGENCY AGREEMENT
TRANSPORTATION ENHANCEMENT PROGRAM PROJECT
OR 62: Rogue River Drive-Cleveland Street Sidewalk/Streetscape**

The **State of Oregon**, acting by and through its Department of Transportation, hereinafter referred to as "State," and the **City of Shady Cove**, acting by and through its elected officials, hereinafter referred to as "Agency," entered into an Agreement on January 11, 2012. Said Agreement covers roadway improvements to OR 62 between Rogue River Drive and Mallory Lane.

It has now been determined by State and Agency that the Agreement referenced above shall be amended to update milestones and update language. Except as expressly amended below, all other terms and conditions of the Agreement are still in full force and effect.

Exhibit B shall be deleted in its entirety and replaced with the attached Revised Exhibit B. All references to "Exhibit B" shall hereinafter be referred to as "Revised Exhibit B."

Insert new TERMS OF AGREEMENT, Paragraph 4, to read as follows:

4. Agency shall fulfill the match requirement in the form of a cash payment to State.

Insert new TERMS OF AGREEMENT, Paragraph 13, to read as follows:

13. State's Project Manager for this Project is Dick Leever, Project Manager, 100 Antelope Road, White City, OR 97503, 541-774-6393, dick.b.leever@odot.state.or.us, or assigned designee upon individual's absence. State shall notify the other Party in writing of any contact information changes during the term of this Agreement.

Insert new TERMS OF AGREEMENT, Paragraph 14, to read as follows:

14. Agency's Project Manager for this Project is Aaron Prunty, City Administrator, PO Box 1210, Shady Cove, OR 97539, 541.878.3757, caassist@shadycove.net, or assigned designee upon individual's absence. Agency shall notify the other party in writing of any contact information changes during the term of this Agreement.

TERMS OF AGREEMENT, Paragraphs 4 through 15, shall be hereinafter re-numbered as Paragraphs 5 through 18.

Agency/State
Agreement No. 28032

This Amendment may be executed in several counterparts (facsimile or otherwise) all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

THE PARTIES, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

This Project is in the 2012-2015 Statewide Transportation Improvement Program, (Key #17887) that was adopted by the Oregon Transportation Commission on March 21, 2012 (or subsequently approved by amendment to the STIP).

SIGNATURE PAGE TO FOLLOW

CITY OF SHADY COVE, by and through its elected officials

By _____

Date _____

By _____

Date _____

APPROVED AS TO LEGAL SUFFICIENCY

By _____
City Attorney

Date _____

Agency Contact:

Aaron Prunty
City Administrator
PO Box 1210
Shady Cove, OR 97539
541.878.3757
caassist@shadycove.net

State Contact:

Dick Leever
Project Manager
100 Antelope Road
White City, OR 97503
541.774.6393
Dick.b.leeverodot.state.or.us

STATE OF OREGON, by and through its Department of Transportation

By _____

Highway Division Administrator

Date _____

APPROVAL RECOMMENDED

By _____

Technical Services Manager/Chief Engineer

Date _____

By _____

Region 3 Manager

Date _____

By _____

Enhancement Program Manager or Active Transportation Section Manager

Date _____

APPROVED AS TO LEGAL SUFFICIENCY

By _____

Assistant Attorney General

Date: _____

REVISED EXHIBIT B
Progress Reports and Project Change Request Process

Agreement No. 28032

Key Number: 17887

Project Name: OR 62 Rogue River Drive – Cleveland Street Sidewalk/Streetscape

1. Project Description

The project will include shoulders on each side of the highway and sidewalks, curb, and gutter on each side of OR-62 between Rogue River Drive and Mallory Lane. Sidewalks, curb, and gutter will extend north to Cleveland Street on the west side of the highway. Additional right-of-way will be acquired as needed to construct the sidewalks and slopes.

2. This Project is subject to progress reporting and project change process as stated in paragraphs No. 3 through No. 5 below.
3. **Monthly Progress Reports (MPR)** - Agency shall submit monthly progress reports using MPR Form 734-2862, attached by reference and made a part of this Agreement. The Monthly Progress Report is due by the 5th day of each month, starting the first month after execution of this Agreement, and continuing through the first month after State issues Project Acceptance (Second Note) for the Project's construction contract.

The fillable MPR form and instructions are available at the following address:
<http://www.oregon.gov/ODOT/HWY/LGS/online.shtml>

4. **Project Milestones** – The Parties agree that the dates shown in Table 1 constitute the intended schedule for advancing and completing the Project. Project Milestones may only be changed through amendment of this Agreement, after obtaining an approved Project Change Request.

Table 1: Project Milestones

	Milestone Description	Completion Date
1	Obligation (Federal Authorization) of Enhancement Funds for the Preliminary Engineering phase of Project	10/31/2011

2	Obligation (Federal Authorization) of Enhancement Funds for the Construction phase of Project	8/17/2015
3	Obligation (Federal Authorization) of funds for the Right of Way phase of the Project	1/14/2014
4	Project Completion based on State issuing Project Acceptance or "Second Note"	12/31/2016

5. **Project Change Request (PCR) Process** - Agency must obtain approval from State's Contact and State's Transportation Enhancement Program Manager for changes to the Project's scope, schedule, or budget as specified in paragraphs 5a, 5b and 5c, below. Agency shall be fully responsible for all costs that occur outside the established Project scope, schedule or budget and prior to an approved PCR. Amendments to this Agreement are required for all approved PCRs.

- a. **Scope** - A PCR is required for any significant change or reduction in the scope of work described in the Project Description (Paragraph 1 of this Exhibit).
- b. **Schedule** - A PCR is required if Agency or State's Contact anticipate that any Project Milestone will be delayed by more than ninety (90) days, and also for any change in schedule that will require amendment of the Statewide Transportation Improvement Program (STIP).
- c. **Budget** - Total Project Cost and approved Enhancement funds for the Project are controlled by Terms of Agreement paragraphs 2 and 2a, on pages 1 and 2 of this Agreement. A PCR is required to obtain State's approval for increased Enhancement funds for any phase of the Project.

6. **PCR Form** - Agency must submit all change requests using PCR Form 734-2863, attached by reference and made a part of this Agreement. The PCR Form is due no later than thirty (30) days after the need for change becomes known to Agency. The PCR shall explain what change is being requested, the reasons for the change, and any efforts to mitigate the change. A Project Change Request may be rejected at the discretion of State's Transportation Enhancement Program Manager.

The fillable PCR form and its instructions are available at the following web site:
<http://www.oregon.gov/ODOT/HWY/LGS/online.shtml>

7. **Consequence for Non-Performance** - If Agency fails to fulfill its obligations in paragraphs No. 3 through No. 6, or does not assist in advancing the Project or perform tasks that the Agency is responsible for under the Project Milestones,

Agency/State
Agreement No. 28032

State's course of action through the duration of Agency's default may include: (a) restricting Agency consideration for future funds awarded through State's Active Transportation Section, then (b) withdrawing unused Project funds, and then (c) terminating this Agreement as stated in Terms of Agreement, Paragraphs No. 10a and 10b of this Agreement and recovery of payments pursuant to Special Provisions, Paragraph 1 of this Agreement.

DRAFT

City of Shady Cove

Resolution No. 14-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON AMENDING RESOLUTION 13-02 TO REVISE AND CLARIFY PRIORITY OF REVENUE DISTRIBUTION AND SET FORTH SEMI-ANNUAL REPORTING OF SAID REVENUE.

WHEREAS, all revenue generated from the RVSS Hauled Waste Program (estimated at \$70,000 per year) will be dedicated to the Shady Cove Wastewater System in the following order of priority;

1. Cover operating costs of the program. Operating costs over that reflected in the contract with RVSS are minor and for increased electricity expense and contracting with Nielson Laboratories for testing which cannot be done with in-house equipment;
2. Repay the RVSS loan to Shady Cove (\$130,000) for start-up costs when the City of Shady Cove contracted with RVSS;
3. Establish a reserve of 25% of the RVSS contract for both operations as well as capital improvements or maintenance of capital assets;
4. When the above noted loan is retired and revenue begins to flow into Shady Cove, it will be received in Sewer Fund 02; Resources. As an alternative, once the loan is retired, that money can be applied to the City's contract with RVSS.

WHEREAS, the City of Shady Cove desires to know the use of revenue, by RVSS, from the implementation of the Hauled Waste Disposal program; and,

WHEREAS, RVSS will be requested to submit to the City of Shady Cove, a semi-annual report, beginning June 30, 2014, reflecting additional operating cost by function and amount of revenue applied to their loan to Shady cove. Once the loan is retired, the report will reflect the money sent to the City of Shady Cove or money applied to the contract.

WHEREAS, to account for revenue generated between the inception of the program and December 30, 2013, RVSS will be requested to submit the above noted report to the City of Shady Cove for that period.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shady Cove, Oregon, that Resolution 13-02 is hereby amended.

Adopted by the City Council of the City of Shady Cove this 20th day of February 20, 2014.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator Pro Tem

Council Vote:

Mayor Anderson _____
Councilor Hayes _____
Councilor Sanderson _____

Councilor Hughes _____
Councilor Ulrich _____

City of Shady Cove

Resolution No. 13-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHADY COVE, OREGON APPROVING THE ROGUE VALLEY SEWER SERVICES HAULED WASTE DISPOSAL PLAN TO RECIEVE DOMESTIC SEPTIC TANK WASTE AT THE SHADY COVE WASTE WATER TREATMENT PLANT.

WHEREAS, on October 24, 2012 the Oregon Department of Environmental Quality approved the Rogue Valley Sewer Services (RVSS) Waste Hauler Control Program; and

WHEREAS, RVSS recommends, and the City Council approves, a fee of \$0.15 per gallon for receiving septic tank waste; and

WHEREAS, all revenue generated from this operation will be dedicated to the Shady Cove Wastewater System in the following order of priority:

1. Cover operating costs of the program
2. Repay inter-fund loan between RVSS General Fund to Shady Cove Fund
3. Build an operating reserve equal to 3 months expenses
4. Once an operating reserve is established, the remaining revenues will be split with 50% going back to the City and 50% going into the Capital Replacement Fund

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shady Cove, Oregon, that the RVSS contract dated July 27, 2011 is hereby amended to adopt the RVSS Hauled Waste Program attached and referred to as Amendment #3.

Adopted by the City Council of the City of Shady Cove this 17th day of January, 2013.

Approved:



Ron Holthusen
Mayor

Attest:



Aaron Prunty
Assistant to the City Administrator

Council Vote:

Councilor Ulrich
Councilor Hughes
Mayor Holthusen
Councilor Hayes
Councilor Kyle

Y
Y
Y
Y
Absent