

Agenda

Shady Cove Regular City Council Meeting

Shady Cove City Council Chamber
22451 Highway 62, Shady Cove, Oregon
Thursday, February 19, 2015
6:00 p.m.

I. Call to Order

- A. Roll call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

1. This meeting is being digitally recorded.
2. Representative Mike McLane will hold a town hall meeting this Saturday, February 21 at 12:00 p.m. at the Upper Rogue Community Center.
3. The next Planning Commission meeting is scheduled for February 26 at 6:30 in the City Council Chamber.
4. The City Council will have a study session at 5:30 p.m. on March 5 in the City Council Chamber.
5. The next regular meeting of the City Council will be on March 5 at 6:00 p.m. in the City Council Chamber.
6. The City Council will hold a town hall meeting for Council goal setting on Wednesday, March 11 at 6:00 p.m. at the Upper Rogue Community Center.

II. Public Comment

The public may comment on agenda items as they come up for discussion, but before deliberation by the Council.

III. Presentation

Michael Cavallaro – Rogue Valley Council of Governments – Annual Review

IV. Consent Calendar

- A. Accounts Payable, 4432.29 (pg. 3)
- B. Regular Meeting Minutes of February 5, 2015 (pg. 4-6)

V. Written Communications

None

VI. Staff Reports

January 2015 Budget Worksheet

VII. Unfinished Business

None

VIII. Public Hearing

None

IX. New Business

A. Medical Marijuana Facilities

B. Laundromat Fees

C. Training – APWA Spring Conference – Mitchell Reagles (pg. 7-8)

D. Training – OMFOA Spring Conference – Shelly Dent (pg. 9-10)

X. Public Comment on Non-Agenda Items

Public must state name and address and standing to discuss issue. Issues must have city-wide impact and not be personal issues.

XI. Council Comments

XII. Executive Session

A. Pursuant to ORS 192.660(2)(e) – to conduct deliberations with persons designated by the governing body to negotiate real property transactions

XIII. Adjournment

**City of Shady Cove
Unpaid Bills Report
February 6, 2015 to February 13, 2015**

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
American Public Works Association	\$235.00	Training
Canon Solutions America, Inc.	\$99.79	Copier
Caselle, Inc.	\$585.00	Software Maintenance & Support
David Christian	\$105.00	Radio Station
FCS Group	\$1,375.00	SDC Study
InstaPrint	\$168.50	Envelopes
Winters Electric, LLC	\$1,864.00	Aunt Caroline's Park

Total: \$4,432.29

City of Shady Cove
City Council Regular Meeting Minutes
Thursday, February 5, 2015

CALL TO ORDER

Mayor Anderson called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chamber.

Council Present: Mayor Anderson, Councilor Ulrich, Councilor Burgess and Councilor Mitchell. Councilor Sanderson absent.

Staff Present: Aaron Prunty, City Administrator; Debby Jermain, Planning Secretary; and Bonnie Pickett, Administrative Assistant

ANNOUNCEMENTS

The mayor led the audience in the Pledge of Allegiance, and read the announcements listed on the agenda.

CONSENT CALENDAR

Revised Accounts Payable, \$214,874.81
Regular Meeting Minutes of January 22, 2015

Motion to Approve the Consent Calendar.

Motion: Councilor Ulrich Second: Councilor Burgess
All ayes. Motion carried 4-0

NEW BUSINESS

A. Resolution 15-06 – A Resolution of the City Council of the City of Shady Cove, Oregon, Authorizing an SDC Fee Adjustment

The City Administrator read Resolution 15-06 in its entirety.

The Mayor noted the differences between Shady Cove and other local cities' SDC's. The Mayor stated the adjustment in fees will make Shady Cove more attractive and build funds for the city. The fees will be adopted in 120 days. The Mayor directed the City Administrator to round the new SDC's for more efficiency.

Councilor Mitchell questioned when SDC's are due. Councilor Burgess stated that the fee adjustment aligns Shady Cove with other local cities.

Motion to Adopt Resolution 15-06 Authorizing an Adjustment in the SDC Fees.

Motion: Councilor Mitchell Second: Councilor Burgess
All ayes. Motion carried 4-0

B. Resolution 15-07 – A Resolution of the City of Shady Cove, Oregon Establishing Fees and Charges

The City Administrator read Resolution 15-07 in its entirety.

The Mayor noted changes in the fee schedule and that overall the fees will be lower. The Mayor instructed the Council to review a memo received regarding the add on category that was not addressed, laundry machines.

Councilor Ulrich stated the change in the fees addresses the cost for personnel time, competitiveness with other cities and incentive to move to Shady Cove. Councilor Mitchell stated the change will help struggling businesses. Councilor Burgess questioned the overall reduction in the fees, to which the Mayor responded.

Motion to Approve Resolution 15-07 – Establishing Fees and Charges.

Motion: Councilor Ulrich Second: Councilor Mitchell
All ayes. Motion carried 4-0

C. Resolution 15-08 – A Resolution of the City Council of the City of Shady Cove, Oregon Opposing the Pacific Connector Liquefied Natural Gas Pipeline

The City Administrator Read Resolution 15-08 in its entirety.

Motion to approve Resolution 15-08 – Opposing the Pacific Connector Liquefied Pipeline Project

Motion: Councilor Mitchell Second: Councilor Ulrich
All ayes. Motion carried 4-0

D. Resolution 15-09 – A Resolution of the City Council of the City of Shady Cove, Oregon Committing to Active Participation in the Oregon DEQ TMDL Plan

The City Administrator Read Resolution 15-09 in its entirety.

Motion to approve Resolution 15-09 Committing Shady Cove to be an Active Participant in the Oregon DEQ TMDL Plan.

Motion: Councilor Burgess Second: Councilor Mitchell
All ayes. Motion carried 4-0

E. Discussion – Request for Proposal for Legal Services

Motion to authorize the City Administrator to Issue Request for Proposal for Legal Services

Motion: Councilor Ulrich Second: Councilor Burgess
All ayes. Motion carried 4-0

PUBLIC COMMENT ON NON-AGENDA ITEMS

Art Stirling suggested the City Council consider an architectural review board to review new businesses that are moving to Shady Cove. The City Council suggested the issue be brought up at the Town Hall Meeting on March 11th at 6:00 p.m.

Chuck Huntington commented on design differences between type of development. Mr. Huntington encouraged the City Council to include river front property in the architectural review process.

COUNCIL COMMENTS

Councilor Ulrich advised the Park Committee has moved forward with the baby swing being installed at Aunt Caroline's Park. On April 18th Earth Day will be a park clean-up day at the park. The Park Committee is looking for ideas for Music in the Park for the summer months.

EXECUTIVE SESSION

The Mayor recessed the regular meeting at 6:50 p.m. to Executive Session pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations and ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Mayor reconvened the regular meeting at 7:52 p.m. No decisions were made.

ADJOURNMENT

The mayor adjourned the regular meeting at 7:53 p.m.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Sanderson _____
Councilor Burgess _____
Councilor Mitchell _____



**City Council Agenda Item Summary
City of Shady Cove, Oregon**

Meeting Date: February 19, 2015

Prepared By: Mitchell Reagles, Maintenance 1

Approved By: AP

Agenda Title: Training – APWA Spring Conference

Attachment List: Estimated Expenses for Lodging, Meals and Travel Costs

Issue Before the Council: Shall the City Council approve the training/conference for Mitchell Reagles.

Key Facts and Information Summary: Article 26.3 of the Union contract requires Council approval prior to attending classes, lectures, conferences or conventions.

Other Alternatives Considered: The Council may choose not to approve the training request.

Fiscal Notes: The cost of this training is approximately \$717.00.

Goals/Policies: N/A.

Staff Recommendation: Staff recommends approval of this request.

Proposed Motion in Favor: **“I MOVE TO APPROVE THE REQUEST FOR MITCHELL REAGLES TO ATTEND THE APWA SPRING CONFERENCE.”**

Estimated Expenses for Lodging, Meals and Travel Costs:

Lodging: \$270.00

The River house Hotel & Conference Center
2 nights @ 135.00/ night

Per Diem: \$132.00

(Per Teamsters Local Union 223 Contract Article 19)

- Breakfast: 3 Days @ \$10.00 = \$30.00
- Lunch: 3Days @ \$13.00 = \$52.00
- Dinner: 3 Days @ \$21.00 = \$63.00

Conference: \$235.00
Registration Fee

Fuel: \$80.00
Approximate Fuel

Total Estimated Lodging, Meals & Travel Costs **\$717.00**



**City Council Agenda Item Summary
City of Shady Cove, Oregon**

Meeting Date: February 19, 2015

Prepared By: Shelly Dent, Administrative Assistant

Approved By: AP

Agenda Title: Approval to Attend OMFOA Spring Conference

Attachment List: Estimated Expenses for Meals and Travel Costs

Issue Before the Council: Shall the City Council approve administrative assistant, Shelly Dent, to attend OMFAO Spring Conference in Gleneden Beach, Oregon on March 8-11, 2015.

Key Facts and Information Summary: Article 26.3 of the Union contract requires Council approval prior to attending classes, lectures, conferences or conventions.

Other Alternatives Considered: The Council may choose not to approve the training request.

Fiscal Notes: The cost of this training would be approximately \$465.68.

Goals/Policies: N/A.

Staff Recommendation: Staff recommends approval of this request.

Proposed Motion in Favor: **"I MOVE TO APPROVE THE REQUEST FOR SHELLY DENT TO ATTEND OMFOA SPRING CONFERENCE IN GLENEDEN BEACH, OREGON."**

Estimated Expenses for Lodging, Meals and Travel Costs:

Per Diem:

(Per Teamsters Local Union 223 Contract Article 19)

\$127.00

- Breakfast: 3 Days @ \$10.00 = \$30.00
- Lunch: 1 Days @ \$13.00 = \$13.00
- Dinner: 4 Days @ \$21.00 = \$84.00

Mileage:

589 @ \$0.57.5/mile

\$338.68

Total Estimated Lodging, Meals & Travel Costs

\$465.68