

Agenda

Shady Cove Regular City Council Meeting

Shady Cove City Council Chamber
22451 Highway 62, Shady Cove, Oregon
Thursday, February 18, 2016
6:00 p.m.

I. Call to Order

- A. Roll call
- B. Pledge of Allegiance
- C. Announcements by Presiding Officer

- 1. This meeting is being digitally recorded.
- 2. The next meeting of the Planning Commission will be February 25 at 6:30 p.m. in the Council Chamber.
- 3. The next regular meeting of the City Council will be March 3 at 6:00 p.m. in the Council Chamber.

II. Public Hearing

- A. Continuance of Public Hearing to Consider Adoption of a Riparian Area Protection Ordinance

A Public hearing to accept public testimony and consider a Comprehensive Plan amendment and Land Use Regulation amendment to adopt a riparian ordinance defining riparian corridors, regulating activities within the corridors, and establishing development review procedures. Planning File No: CPA 15-01

- A. Staff Comments. (Converse)
- B. Council Discussion/Deliberation
- C. Close/Continue Hearing

III. Public Comment

The public may comment on agenda items as they come up for discussion, but before deliberation by the Council.

IV. Presentation

None

V. Consent Calendar

- A. Regular Meeting Minutes of February 4, 2016 (pg. 3-5)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at (541) 878-2225. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

VI. Written Communications

None

VII. Staff Reports

- A. Jackson County Deputy Sheriff Report
- B. Bills Paid Report, February 16, 2016, \$38,975.49 (pg. 6)
- C. Monthly Budget Report, January 2016
- D. Budget Calendar (pg. 7-8)

VIII. Unfinished Business

None

IX. New Business

None

X. Public Comment on Non-Agenda Items

Public must state name and address and standing to discuss issue. Issues must have city-wide impact and not be personal issues.

XI. Council Comments

XII. Executive Session

None

XIII. Adjournment

City of Shady Cove
City Council Regular Meeting Minutes
Thursday, February 04, 2016

CALL TO ORDER

Mayor Anderson called the Regular City Council Meeting to order at 6:00 p.m. in the City Council Chamber.

Council Present: Mayor Anderson, Councilor Ulrich, Councilor Sanderson, Councilor Burgess and Councilor Mitchell

Staff Present: Aaron Prunty, City Administrator; Bonnie Pickett, Administrative Assistant

ANNOUNCEMENTS

The Mayor led the audience in the Pledge of Allegiance and made the announcements on the agenda. City Hall will be closed February 15, 2016 in observance of Presidents' Day.

The Mayor recessed the council meeting at 6:02 pm.

PUBLIC HEARING

A. Public Hearing to accept public testimony and consider a Comprehensive Plan amendment and Land Use Regulation amendment to adopt a riparian ordinance defining riparian corridors, regulating activities within the corridors, and establishing development review procedures. Planning file No: CPA 15-01

Council Present: Mayor Anderson, Councilor Ulrich, Councilor Sanderson, Councilor Burgess and Councilor Mitchell.

The City Administrator read the public hearing opening statement.

Jurisdiction was not questioned and there was no conflict of interest.

Proponent's Testimony:

David Haight Oregon Department of Fish and Wildlife, shared his views on how the riparian vegetation provides many significant benefits to streams and the fish and wildlife population.

Chuck Huntington, concurred with David Haight's views on the proposed riparian ordinance. He commended the Planning Commission for the work they did putting together the ordinance while keeping the Shady Cove residents' concerns in mind. He recommends the ordinance be approved.

Opponent's Testimony:

Robert Farris, Shady Cove resident, opposes the implementation of the riparian ordinance. He read a portion of his written statement.

Ron Asbill, Shady Cove resident, stated that the riparian ordinance can only be for City and County owned properties, not private properties per the state and federal land patents held by the property owners.

Mayor Anderson closed the public hearing at 6:20 pm

PUBLIC COMMENT

None.

PRESENTATION

None.

CONSENT CALENDAR

Regular Meeting Minutes of January 21, .2016

Motion to Approve the Consent Calendar

Motion: Councilor Ulrich Second: Councilor Sanderson
All ayes. Motion carried 5-0

NEW BUSINESS

A. OLCC Liquor License Application – Dollar General

Motion to Approve OLCC Liquor License Application – Dollar General

Motion: Councilor Ulrich Second: Councilor Burgess
All ayes. Motion carried 5-0

B. Resolution 16-07 – Accepting the 2014-2015 Financial Statement

Motion to Approve Resolution 16-07 – Accepting the 2014-2015 Financial Statement

Motion: Councilor Burgess Second: Councilor Mitchell
All ayes. Motion carried 5-0

C. Recreational /Retail Marijuana Discussion

City Council directed staff to create an ordinance for medical marijuana and recreational marijuana separately.

Public questioned if there was going to be two additional marijuana facilities. The Mayor advised that there will only be two total facilities in the city, one north and one south of the bridge.

PUBLIC COMMENTS

Deputy McGrath gave a brief overview of how the community policing has impacted criminal activity in the city. He mentioned there will be a community watch meeting at the City Hall at 6:00pm.

COUNCIL COMMENTS

Mayor Anderson introduced Jinny Pardee, the newly appointed President of the Shady Cove Chamber of Commerce.

Councilor Ulrich thanked the staff for a well done audit.

ADJOURNMENT

There being no further business before the council, the Mayor adjourned the regular meeting at 6:50 p.m.

Approved:

Attest:

Tom Anderson
Mayor

Aaron Prunty
City Administrator

Council Vote:

Mayor Anderson _____
Councilor Ulrich _____
Councilor Sanderson _____
Councilor Burgess _____
Councilor Mitchell _____

Date	Check	Payee	Description	Amount
02/16/2016	42415	Aho, Aaron & Colleen	Sewer Refund	5.90
02/16/2016	42416	Celtic Circle	Shop Rental	700.00
02/16/2016	42417	David Christian	Radio Programming, 7 hrs.	195.00
02/16/2016	42418	DEQ	SRF Loan Interest	8,446.00
02/16/2016	42419	DEQ	SRF Loan Principal	26,639.00
02/16/2016	42420	DEQ	SRF Loan Fees	2,893.00
02/16/2016	42421	Gerald & Jan Dunn	Sewer Refund	63.11
02/16/2016	42422	Steve Mitchell	Mileage Reimbursement	33.48
Grand Totals:				<u>38,975.49</u>



Mayor
Tom Anderson

Councilors
Jim Ulrich
Tom Sanderson
John Burgess
Steve Mitchell

Budget Calendar Fiscal Year 2016-2017

- Feb 18 Approve the Budget Calendar.
- April 19 Preparation of proposed budget complete.
- April 21 Submit for April 26 publication in the Upper Rogue Independent: Public Hearing on Use of State Revenue Sharing Funds and Notice of Budget Committee Meetings on May 9 (between 5 and 30 days prior to hearing); Post Notice on website (as required in lieu of second publication ORS 294.401(5)).
- April 25 Proposed Budget will be distributed to Budget Committee. Copies of budget will be made available to public and media.
- May 9 Public Hearing on the use of State Revenue Sharing Funds and first Budget Committee Meeting (9:00 a.m.). The Budget Committee recommends to the City Council a budget for FY 2016-2017 and approval of an amount or rate of total property taxes to be certified.
- May 19 Mail Planned Public Improvement Summary to BOLI (30 days before budget adoption) and include all public improvements for upcoming year.
- May 19 City Council to consider Supplemental Budget, if necessary.
- May 19 Submit for May 24 publication in the Upper Rogue Independent a Financial Summary by fund types and Notice of Budget Hearing on use of State Revenue Sharing funds and the adoption of FY 2016-2017 budget to be held June 2 (between 5 and 30 days prior to hearing).
- June 2 Public Hearing before Council on Supplemental Budget if necessary, use of State Revenue Sharing Funds, and proposed Budget for FY 2015-2016. Council to pass resolution electing to receive State Revenue Sharing Funds during regular meeting.
- June 16 City Council approves a resolution adopting a Budget for FY 2015-2016 and a separate resolution approving property taxes to be levied.
- By July 15 Submit tax certification documents to County (due by 7/15). Send Resolution adopting budget to Department of Revenue. Distribute copies

of adopted budget for FY 2015-2016: Council, staff, auditor, USDA, OECDD, ODEQ, Washington Federal, RVCOC and website.

By July 31 Submit a copy of the resolution electing to receive State Revenue Sharing Funds to the State Department of Administrative Services.

By Sept 30 Submit complete budget to County Clerk.

By Dec 31 Submit annual audit to Washington Federal.